

WELSH INFORMATION STANDARDS BOARD

DSC Notice:	DSCN 2024 / 06
Date of Issue:	21 st February 2024

Welsh Health Circular/Official Letter: N/A	Subject: District Nursing Services Scheduling Dataset
Sponsor: Paul Labourne, Nursing Officer, Primary and Integrated Care, Welsh Government	
Implementation Date: 1st April 2024	
DATA STANDARDS CHANGE NOTICE	
<p>A Data Standards Change Notice (DSCN) is an information mandate for a N/A or revised information standard.</p> <p>This DSCN was approved by the Welsh Information Standards Board (WISB) at its meeting on 18th January 2024.</p>	
WISB Reference: ISRN 2023 / 006	
Summary: A Standard for the District Nursing Services Scheduling Dataset	
Data sets / returns affected: N/A	
<p>Please address enquiries about this Data Standards Change Notice to the Data Standards Team in Digital Health and Care Wales</p> <p style="text-align: center;">E-mail: data.standards@wales.nhs.uk / Tel: 02920502539</p>	
<p>The Welsh Information Standards Board is responsible for appraising information standards. Submission documents and WISB Outcomes relating to the approval of this standard can be found at:</p> <p style="text-align: center;">https://nhswales365.sharepoint.com/sites/DHC_DST/Lists/WISB%20Submission%20Log/AllItems.aspx?viewid=4cf43d2a%2D112e%2D4382%2Db846%2Da306dac971ff&OR=Teams%2DHL&CT=1653465180579&params=eyJBcHBOYW1IjoiVGVhbXMtRGVza3RvcCIiIkFwcFZlcnNpb24iOiIyNy8yMjA1MDEwMTAwOSJ9</p>	

DATA STANDARDS CHANGE NOTICE

Introduction

District nursing services in Wales have a wide and varied remit, the service is supplied by all 7 health boards in Wales. On an all-Wales basis there is electronic scheduling of activities undertaken by District Nursing Services. Roll out has been phased across all seven health boards with all DN teams using an e-scheduling system by March-2023.

The initial term for the supplier of the current system is due to end March-24 and a procurement exercise is currently being undertaken, as such the work for the data standards has been system agnostic to ensure that the outcome of the procurement has no impact on the required data standards for district nursing services.

This standard focuses in the main on the data items required to undertake electronic scheduling in district nursing services across Wales. However, where appropriate, some additional data items outside of the remit of scheduling but critical to district nursing services generally have been included.

This work is aligned to the community infrastructure workstream in the Strategic Programme for Primary Care. It is acknowledged that the standard will need to be revisited in future to ensure the availability of data nationally and alignment with other programmes of work. The "DN National Digital Design Project" led by DHCW has been working in conjunction in the development of this data set. Scheduling includes all activities regardless of the level of interaction with a patient, i.e., includes direct patient, indirect patient and supervisory activities. All district nursing teams across Wales will be required to collect information required detailed in this data set from the implementation date.

The phases proposed currently are:

1. Creation of the data standard for the minimum set required for scheduling activity.
2. Expanding the data standards to include information from other complimentary work programmes.

By utilising the learning and recommendations provided by service providers and teams, the aim of a standardised data set that can inform a reporting system will be to:

- Improved patient outcomes.
- Benefit service providers and teams.
- Provide useful validated data on district nursing activity for planning and management purposes.
- Provide an expanded reporting framework that can be used for monitoring purposes by officials and ministers.
- Be used as a foundation for developing action plans to translate data into meaningful action to improve services as well as address any identified issues.
- Support financial and service strategy.

Whilst health boards are currently all using the same system for scheduling, HB's also use other systems to capture data items relating to district nursing which they may wish to use to extract the required data items in line with the prescribed data standards.

Action Required

Health Boards:

- Ensure that local processes and systems have been updated to comply with the standard set out in the Information Specification within this DSCN.
- Work with Strategic Programme for Primary care/NHS Wales Executive to:
 - Follow a structured mechanism so that all coding changes are reviewed and approved for national use, ensuring that reporting is standardised and accurately interpreted to reflect the situation in Wales.
 - Work with software solution providers to ensure adoption of the Standard in any future software development or procurement for the collection and transfer of such information.
- Development of data pipelines to ensure that information can be sent and centrally collated, arrangements for this by August 2024.

Digital Health Care Wales:

- Development of data pipelines to ensure that information can be received and centrally collated, arrangements for this by August 2024.

Appendix A: Table reflecting areas that are impacted as a result of this DSCN

The following table shows where there are changes to the scope and/or definitions of applicable data sets, data items, terms and other associated areas that are linked with the changes documented within this DSCN.

Each data definition type is listed in alphabetical order and is shown in the sequence in which it appears in this DSCN.

Data Definition Type	Name	New/Retired/Changed	Page Number
Data set	District Nursing Services Scheduling Dataset	New	5

Appendix B: Following highlighted changes to be made to the NHS Wales Data Dictionary

Changes to the NHS Wales Data Dictionary are detailed below, with new text being highlighted in **blue** and deletions are shown with a **strikethrough**. The text shaded in **grey** shows existing text copied from the NHS Wales Data Dictionary.

District Nursing Services Scheduling Dataset

Scope

The District Nursing Scheduling data set captures data for all scheduled activities undertaken by DN service, regardless of the patient's area of residence. All HB's providing DN services are included.

Once added to the district nursing caseload a patient may have several contacts with the DN service until discharged from the caseload. All scheduled activities, including direct patient activities, indirect patient activities and supervisory activities are included.

Data Set Structure

DATA ITEM	FORMAT
STAFFING DETAILS	
Staff ID 1	32 Character Alpha numeric
Agenda for Change Staff 1 Band	2 character numeric
Staff ID 2	32 Character Alpha numeric
Agenda for Change Staff 2 Band	2 character numeric
Staff ID 3	32 Character Alpha numeric
Agenda for Change Staff 3 Band	2 character numeric
Staff ID 4	32 Character Alpha numeric
Agenda for Change Staff 4 Band	2 character numeric
Staff ID 5	32 Character Alpha numeric
Agenda for Change Staff 5 Band	2 character numeric
District Nursing Team Name	50 Character Alpha numeric
System ID used	32 Character Alpha numeric
PATIENTS DETAILS	
NHS Number	10 digit numeric
Patient's Name (Forename)	35 Character Alpha numeric
Patient's Name (Surname)	35 Character Alpha numeric
Postcode of Usual Address	8 Character Alpha numeric

Organisation Code (LHB Area of Residence)	3 Character Alpha numeric
Sex	1 Character Alpha numeric
Gender Identity	1 Character Alpha numeric
Birth Date	CCYMMDD
Organisation Code (Code of Provider)	5 character alpha-numeric
Code Of Registered GP Practice	6 character alpha-numeric
REFERRAL DETAILS	
Date of Referral	CCYY-MM-DD
Referral Outcome	1 Digit Numeric
Referral Outcome Date	CCYMMDD
VISIT AND CONTACT DETAILS	
Visit ID Number	32 Alpha numeric
Planned Visit Date	CCYMMDD
Planned Visit Time	HHMMSS
Outcome of appointment	2 character numeric
Visit Moved Date	CCYMMDD
Cancellation Date	CCYMMDD
Cancellation Source	2 Character numeric
District Nursing: Reasons for cancellation	3 digit numeric
District nursing: Location of Contact	2 Character numeric
Welsh Levels Of Care Score (WLOC) - District Nursing	2 Character numeric
Planned Allocated Duration of Interventions	HHMMSS
Actual Travel Time to visit	HHMMSS
District nursing Check in Date Staff member 1	CCYMMDD
District nursing Check in Time Staff member 1	HHMMSS
District nursing Check out Date Staff member 1	CCYMMDD
District nursing Check out Time Staff member 1	HHMMSS
District nursing Check in Date Staff member 2	CCYMMDD
District nursing Check in Time Staff member 2	HHMMSS
District nursing Check out Date Staff member 2	CCYMMDD
District nursing Check out Time Staff member 2	HHMMSS
District nursing Check in Date Staff member 3	CCYMMDD

District nursing Check in Time Staff member 3	HHMMSS
District nursing Check out Date Staff member 3	CCYMMDD
District nursing Check out Time Staff member 3	HHMMSS
District nursing Check in Date Staff member 4	CCYMMDD
District nursing Check in Time Staff member 4	HHMMSS
District nursing Check out Date Staff member 4	CCYMMDD
District nursing Check out Time Staff member 4	HHMMSS
District nursing Check in Date Staff member 5	CCYMMDD
District nursing Check in Time Staff member 5	HHMMSS
District nursing Check out Date Staff member 5	CCYMMDD
District nursing Check out Time Staff member 5	HHMMSS
Duration of activities - District Nursing staff 1	HHMMSS
Duration of activities - District Nursing staff 2	HHMMSS
Duration of activities - District Nursing staff 3	HHMMSS
Duration of activities - District Nursing staff 4	HHMMSS
Duration of activities - District Nursing staff 5	HHMMSS
District nursing Intervention Category 1	2 Character numeric
District nursing Intervention Category 2	2 Character numeric
District nursing Intervention Category 3	2 Character numeric
District nursing Intervention Category 4	2 Character numeric
District nursing Intervention Category 5	2 Character numeric
District nursing Intervention Category 6	2 Character numeric
District nursing Intervention Category 7	2 Character numeric
District nursing Intervention Category 8	2 Character numeric
District nursing Intervention Category 9	2 Character numeric
District nursing Intervention Category 10	2 Character numeric
District nursing Intervention Category 11	2 Character numeric
District nursing Intervention Category 12	2 Character numeric
District nursing Intervention Category 13	2 Character numeric
District nursing Intervention Category 14	2 Character numeric
District Nursing: Type of activity	2 Character numeric
DISCHARGE DETAILS	

District Nursing: Discharge Date

8-character numeric CCYMMDD

Data group - Staffing Details:

Data item – Staff ID

Staff identifier used with system to show the member of staff that undertook the activities.

For Whole Team activities please use "All hand visit" code Pad with 0's if required.

Note: This data item may be entered and reported multiple times for the various members of staff required to undertake the activities (staff ID 1,2,3,4,5).

Format: 32 Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To
Staff ID				
00000000000000000000000000000000	Staff ID	-	1 st April 2024	

Data item – Agenda for Change Staff Band

Pay band that staff member belongs to.

Note: This data item may be entered and reported multiple times for the various members of staff required to undertake the activities (agenda for change staff band 1,2,3,4,5).

Format: 2 character numeric

Code	Meaning	Definition	Valid From	Valid To
Agenda for Change Staff 1 Band				
00	Student working in the service	Student	1 st April 2024	
01	Agenda for Change Staff Band 2	Band 2	1 st April 2024	
02	Agenda for Change Staff Band 3	Band 3	1 st April 2024	
03	Agenda for Change Staff Band 4	Band 4	1 st April 2024	
04	Agenda for Change Staff Band 5	Band 5	1 st April 2024	
05	Agenda for Change Staff Band 6	Band 6	1 st April 2024	

Code	Meaning	Definition	Valid From	Valid To
06	Agenda for Change Staff Band 7	Band 7	1 st April 2024	
07	Agenda for Change Staff Band 8a	Band 8a	1 st April 2024	
08	Agenda for Change Staff Band 8b	Band 8b	1 st April 2024	
09	All staff visit	All Hand Visit	1 st April 2024	
10	Staff member via bank or agency	Bank or Agency	1 st April 2024	

Data item – District Nursing Team Name

The name of the district nursing team who undertook the activities.

Format: 50-Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To
District Nursing Team Name				
-	District Nursing Team Name	-	1 st April 2024	

Data item – System ID used

The name of the district nursing team who undertook the activities.

Format: 32-Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To
System ID used				
-	System ID Used	-	1 st April 2024	

Data group – Patients Details:

Data item – NHS Number

It is mandatory to record the NHS Number for each patient registered with a GP practice in England and Wales. The NHS number is allocated to an individual, to enable unique identification for NHS health care purposes.

This NHS Number format was mandated for use effective 1st November 1997. Prior to this, the NHS Number was an alphanumeric code which ranges in size from 10 – 17 character.

If known, the patient's Health and Care Number should be used to populate this field for patient's resident in Northern Ireland.

If known, the patient's Community Health Index (CHI) Number should be used to populate this field for patients resident in Scotland.

Format: Format: 10 digit numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
NHS Number					
-	NHS Number	This is mandatory to record the NHS Number for each patient registered with GP practice in England and Wales.	-	-	For more information, please look at: NHS Number (wales.nhs.uk)

Data item – Patient's Name (Forename)

The persons forename(s) or given name(s). The patient is the arbiter of their name

Format: 35-Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Patient's Name (Forename)					
-	Patient's Name (Forename)		-	-	For more information, please look at: Patient's Name (Forename) (wales.nhs.uk)

Data item – Patient's Name (Surname)

The patients surname used to describe family, clan or marital association. The patient is the arbiter of their name

Format: 35-Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Patient's Name (Surname)					
-	Patient's Name (Surname)		-	-	For more information, please look at: Patient's Name (Surname) (wales.nhs.uk)

Data item – Postcode of Usual Address

The postcode applied to the usual address nominated by the patient at time of visit.

If a patient has no fixed abode, this should be recorded with the appropriate code (ZZ99 3VZ).

For overseas visitors, the postcode field must show the relevant country pseudo postcode commencing ZZ99, plus spaces followed by a numeric, then an alpha

character, then a Z. For example, ZZ99 6CZ is the pseudo-postcode for India. Pseudo-postcodes can be found in the NHS Postcode Directory.

Format: 8 Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Postcode of Usual Address					
	Postcode of Usual Address				For more information, please look at: Postcode of Usual Address (wales.nhs.uk)

Data item – Organisation Code (LHB Area of Residence)

The Local Health Board where the patient is a resident, identified via the NHS Postcode Directory. This ensures that the Local Health Board can receive information about the care given to its residents.

Format: 3-Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Organisation Code (LHB Area of Residence)					
	Organisation Code (LHB Area of Residence)				For more information, please look at: Organisation Code (LHB Area of Residence) (wales.nhs.uk)

Data item – Sex

This is the sex of person, employee, or patient.

Format: 1-Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Sex					
F	Female				For more information, please look at: Sex (wales.nhs.uk)
U	Indeterminate*				For more information, please look at: Sex (wales.nhs.uk)

Code	Meaning	Definition	Valid From	Valid To	Comments
M	Male	-	-	-	For more information, please look at: Sex (wales.nhs.uk)
Z	Not disclosed or unknown, e.g. for unborn baby	-	-	-	For more information, please look at: Sex (wales.nhs.uk)

Data item – Gender Identity

A classification of gender identity of a person as stated by the person.

Format: 1-Character Alpha numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Gender					
F	Female	-	-	-	For more information, please look at: WELSH INFORMATION GOVERNANCE & STANDARDS BOARD (nhs.wales)
U	Indeterminate*	-	-	-	For more information, please look at: WELSH INFORMATION GOVERNANCE & STANDARDS BOARD (nhs.wales)
M	Male	-	-	-	For more information, please look at: WELSH INFORMATION GOVERNANCE & STANDARDS BOARD (nhs.wales)
Z	Not disclosed or unknown, e.g. for unborn baby	-	-	-	For more information, please look at: WELSH INFORMATION GOVERNANCE & STANDARDS BOARD (nhs.wales)

Data item – Birth Date

Date of birth of patient / client.

If the Date of Birth is unknown; use the date '11/11/1811' (that is 18111111)

Format: CCYYMMDD

Code	Meaning	Definition	Valid From	Valid To	Comments
Birth Date					
-	Birth Date	-	-	-	For more information, please look at: Birth Date (wales.nhs.uk)

Data item – Organisation Code (Code of Provider)

This is the organisation code of the health care provider. The provider code identifies the health care provider who is responsible for managing the treatment of the patient.

Format: 5-character alpha-numeric Local Health Board/Trust Code with 2 zeros placed in the 4th and 5th character position

Code	Meaning	Definition	Valid From	Valid To	Comments
Organisation Code (Code of Provider)					
-	Organisation Code (Code of Provider)	-	-	-	For more information, please look at: Organisation Code (Code of Provider) (wales.nhs.uk)

Data item – Code Of Registered GP Practice

This is the code of the patient's registered General Practitioner (GP) Practice. This allows the practice to be notified about treatment received by the patient. The registered GP Practice may or may not be the same as the referring GP Practice.

Format: 6 character alpha-numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Code Of Registered GP Practice					
-	Code Of Registered GP Practice	-	-	-	For more information, please look at: Code of Registered GP Practice (wales.nhs.uk)

Data group – Referral Details:

Data item – Date of Referral

The date that the referral was received by the agency.

For referrals by telephone, letter, email, online or fax, the date of referral should be recorded as the date the telephone call was made or the date the letter, email etc was received by the agency.

Format: CCYY-MM-DD

Code	Meaning	Definition	Valid From	Valid To	Comments
Date of Referral					
	Date of Referral				For more information please look at: Date of Referral (wales.nhs.uk)

Data item - Referral Outcome

This describes the conclusion of the triage process, as to whether the referral may be accepted for the service into which the referral was made, in terms of the person's eligibility and suitability.

Format: 1-Digit Numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Referral Outcome					
1	Accepted	The referral meets the criteria for DN Services	1 st April 2024		
2	Rejected	The referral does not meet the criteria for DN Services and has been declined	1 st April 2024		
3	Redirected	The referral does not meet the criteria for DN Services and has been sent to a another service	1 st April 2024		

Data item - Referral Outcome Date

This is the date of the conclusion of the triage process, as to whether the referral may be accepted for the service into which the referral was made, in terms of the person's eligibility and suitability.

Format: 8-character numeric CCYYMMDD

Code	Meaning	Definition	Valid From	Valid To	Comments
Referral Outcome Date					

Code	Meaning	Definition	Valid From	Valid To	Comments
-	Referral Outcome Date entry	-	1 st April 2024		

Data group – Visit and Contact Details:

Data item - Visit ID Number

Unique identified for the planned visit or appointment.

Format: 32-Alpha numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Visit ID Number					
-	Visit ID number	Unique identified given for the planned visit or appointment	1 st April 2024		

Data item - Planned Visit Date

The date of the arrangement for a patient to be seen by or be in contact with one or more care professionals i.e. Date of scheduled visit by district nursing services

Format: 8-character numeric CCYMMDD

Code	Meaning	Definition	Valid From	Valid To	Comments
Planned Visit Date					
-	Planned Visit Date	-	1 st April 2024		

Data item - Planned Visit Time

The time of the arrangement for a patient to be seen by or be in contact with one or more care professionals. i.e. Date of scheduled visit by district nursing services

Format: 6-character numeric HHMMSS

Code	Meaning	Definition	Valid From	Valid To	Comments
Planned Visit Time					
-	Planned Visit Time	-	1 st April 2024		

Data item - Outcome of appointment

The end result of the appointment that was booked. i.e. No access Visit /DNA/ Cancelled

Format: 2-character numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Outcome of appointment					
01	Patient was seen	The District nurse attended and saw the patient	1 st April 2024		
02	No access Visit	A visit is deemed to be a "no access" visit when a District Nurse attends a planned visit, but the visit did not proceed. This could be for a variety of reasons including the patient not being at home, a patient being admitted to hospital,	1 st April 2024		
03	Patient DNA	When a patient misses their appointment. This is for when the patient is attending an appointment rather than the District Nurse attending the patient's residence	1 st April 2024		
04	Cancelled	This is an appointment which is cancelled by the patient or service and not rearranged by the DN service or patient prior to the next scheduled visit time.	1 st April 2024		
05	Deferred	A deferred visit occurs when a planned visit is rescheduled to a time after the originally planned date.	1 st April 2024		
06	Reallocated to another team	A moved to another team, then occurs when a planned visit is rescheduled to a different team to undertake. The day of the visit remains unchanged.	1 st April 2024		
07	Brought forward	A brought forward visit occurs when a planned visit is rescheduled to a time before the originally planned date.	1 st April 2024		

Data item - Visit Moved Date

This is the date that the Local Health Board / Trust deferred, Reallocated the team or brought forward the intended event **or** that the patient notified the Local Health Board / Trust that they did not want the event to occur on the intended date.

Format: 8-digit numeric, CCYYMMDD

Code	Meaning	Definition	Valid From	Valid To	Comments
Visit Moved Date					

Code	Meaning	Definition	Valid From	Valid To	Comments
-	Visit Moved Date	-	1 st April 2024		

Data item - Cancellation Date

This is the date that the Local Health Board / Trust cancelled the intended event **or** that the patient notified the Local Health Board / Trust that they did not want the event to occur on the intended date.

Format: 8 digit numeric, CCYYMMDD

Code	Meaning	Definition	Valid From	Valid To	Comments
Cancellation Date					
-	Cancellation Date	-	-		For more information please look at: Cancellation Date (wales.nhs.uk)

Data item - Cancellation Source

The instigator of the visit or appointment being cancelled.

Format: 2-Character numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Cancellation Source					
01	Cancelled by DN service	This is an appointment which cannot be undertaken on the planned date/time, cancelled by the DN service and not rearrange.	1 st April 2024		
02	Cancelled by Patient	This is an appointment which cannot be undertaken on the planned date/time, cancelled by the patient and not rearrange.	1 st April 2024		

District Nursing: Reasons for cancellation

The reason for cancellation of a district nursing visit or appointment.

Format: 3-digit numeric

Code	Meaning	Definition	Valid From	Valid To
District Nursing: Reasons for cancellation				

Code	Meaning	Definition	Valid From	Valid To
501	Original visit missed	<p>Cancellation of an appointment that is still visible in the schedule because it was missed but it is no longer required i.e. another appointment for that patient is already scheduled.</p> <p>Professional judgment is used to determine whether it is suitable to move or cancel the appointment.</p>	1 st April 2024	
502	Operational workforce issues	<p>Cancellation of appointment due to lack of essential staffing numbers. Reasons to include clinician covering for annual / study leave, clinician leaving with unfilled vacant posts.</p> <p>Professional judgment is used to determine whether it is suitable to move or cancel the appointment.</p>	1 st April 2024	
503	Industrial action	<p>Cancellation of appointment due to lack of essential staffing numbers because of industrial action.</p> <p>Professional judgment is used to determine whether it is suitable to move or cancel the appointment.</p>	1 st April 2024	
504	Other service attended to patient	<p>Cancellation of appointment as a different service visited the patient and was able to undertake the interventions planned by the DN service. E.g. podiatry services.</p> <p>Professional judgment is used to determine whether it is suitable to move or cancel the appointment</p>	1 st April 2024	
505	Short notice due to higher priority patients	<p>Appointment cancelled at short notice due to service need prioritisation of more urgent or complex cases.</p> <p>Professional judgment is used to determine whether it is suitable to move or cancel the appointment.</p>	1 st April 2024	
506	Administrative error	<p>An administrative error has occurred. For example, the patient has received the wrong date / time for their visit.</p>	1 st April 2024	
507	High number of unscheduled calls	<p>Appointment cancelled at short notice due to service need to react to unscheduled visits being required.</p> <p>Professional judgment is used to determine whether it is suitable to move or cancel the appointment.</p>	1 st April 2024	

Code	Meaning	Definition	Valid From	Valid To
508	Discharged to Other Professional/Service	Appointment has been cancelled because the patient is no longer required DN services and is removed from the caseload. Professional judgment is used to determine whether it is suitable to move or cancel the appointment.	1 st April 2024	
509	Adverse Weather	Appointment cancelled due to adverse weather conditions affecting the clinician's ability to attend the visit. Will also include damage to property where the appointment is taking place, affecting safety. (Patient's decision to accept DN visit would be categorised as Patient declined DN Visit).	1 st April 2024	
510	Duplicated Visit	Appointment cancelled due to multiple visits for the patient being scheduled.	1 st April 2024	
511	Visit already taken place	The appointment is no longer necessary as the patient has already been seen for the required interventions.	1 st April 2024	
551	Patient declined DN Visit	The patient's or relatives' choice to not allow a DN visit to commence.	1 st April 2024	
552	Patient deceased	The patient has died whilst on the DN caseload and all future scheduled appointments need to be removed from the schedule	1 st April 2024	
553	Patient at appointment	The patient is unable to be seen by DN service due attending a appointment organised by another service. E.g. at a GP appointment	1 st April 2024	
554	Patient admitted to hospital	The patient is unable to be seen by DN service due to being an inpatient in hospital.	1 st April 2024	
555	Patient away from residence	The patient is temporarily away from their usual residence and DN services are unable to visit. E.g. Patient is in a respite facility or has gone on holiday	1 st April 2024	

Data item - District nursing: Location of Contact

This is the type of location at which contact occurs between the district nursing service and a patient or client.

Format: 2-Character numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
	District nursing: Location of Contact				

Code	Meaning	Definition	Valid From	Valid To	Comments
01	Clients or patients home	Clients or patient's home: the private residence (temporary or permanent) of the client or patient. Including residential care or nursing homes	1 st April 2024		
02	Clinic	An NHS owned or leased facility for use by District nursing services	1 st April 2024		
03	Virtual	An appointment that is not conducted face to face I.e. telephone or video appointment.	1 st April 2024		

Data item - Welsh Levels Of Care Score (WLOC) - District Nursing

The Welsh Levels of Care is a national tool to measure patient acuity and dependency and consists of 5 levels ranging from level 1 (Routine Care) to level 5 (Immediate/Emergency Care). All Health Boards should use the Welsh Levels of Care document for District Nursing to measure and record the acuity of the patients who have been visited by the district nursing team. This information should be recorded after assessing the patient at each contact.

Format: 2-Character numeric

Code	Meaning	Definition	Valid From	Valid To	Comments
Welsh Levels Of Care Score (WLOC) - District Nursing					
00	No patient contact	The patient was not seen and a score could not be attributed.	1 st April 2024		
01	Routine Care	The patient has a clearly identified problem, with minimal other complicating factors.	1 st April 2024		
02	Managed Care	The patient has a predictable and clearly defined problem but there may be a small number of variations in care that are easily managed with minimal impact.	1 st April 2024		
03	Complex Care	The patient may have a number of identified problems, some of which interact, making it more difficult to predict the outcome of the visit.	1 st April 2024		
04	Urgent Care	The patient is in a highly unstable and unpredictable condition either related to their primary problem or an exacerbation of other related factors. Can be managed in the community.	1 st April 2024		
05	Immediate / Emergency Care	An exceptional, high risk, emergency/ crisis situation requiring escalation and immediate intervention from professionals/ services.	1 st April 2024		

Data item - Planned Allocated Duration of Intervention

The estimated required time that is allocated in the schedule needed to complete individual treatments.

Format: 6-character numeric HHMMSS

Code	Meaning	Definition	Valid From	Valid To	Comments
Planned Allocated Duration of Intervention					
-	Planned Allocated Duration of Intervention	-	1 st April 2024		

Data item - Actual Travel Time to visit

The time taken to travel to the visit from base location or previous visit/contact.

Format: 6-character numeric HHMMSS

Code	Meaning	Definition	Valid From	Valid To	Comments
Actual Travel Time to visit					
-		-	1 st April 2024		

Data item - District nursing Check in Date

District nurses check in at the start of each visit. This is the actual date that the member of staff started the contact and set of interventions.

Format: 8-character numeric CCYYMMDD

Note: This data item may be entered and reported multiple times for the various members of staff required to undertake the activities (District nursing Check in Date 1,2,3,4,5).

Code	Meaning	Definition	Valid From	Valid To	Comments
District nursing Check in Date					
-	-	-	1 st April 2024		

Data item - District nursing Check in Time

District nurses check in at the start of each visit. This is the actual time that the member of staff started the contact and set of interventions.

Format: 6-character numeric HHMMSS

Note: This data item may be entered and reported multiple times for the various members of staff required to undertake the activities (District nursing Check in Time 1,2,3,4,5).

Code	Meaning	Definition	Valid From	Valid To	Comments
District nursing Check in Time					
-	-	-	1 st April 2024		

Data item - District nursing Check out Date

District nurses check out at the end of each visit. This is the actual date that the member of staff concluded the contact and the set of interventions.

Format: 8-character numeric CCYYMMDD

Note: This data item may be entered and reported multiple times for the various members of staff required to undertake the activities (District nursing Check out Date 1,2,3,4,5).

Code	Meaning	Definition	Valid From	Valid To	Comments
District nursing Check out Date					
-	-	-	1 st April 2024		

Data item - District nursing Check out Time

District nurses check out at the end of each visit. This is the time that the member of staff concluded the contact and the set of interventions.

Format: 6-character numeric HHMMSS

Note: This data item may be entered and reported multiple times for the various members of staff required to undertake the activities (District nursing Check out Time 1,2,3,4,5).

Code	Meaning	Definition	Valid From	Valid To	Comments
District nursing Check out Time					
-	-	-	1 st April 2024		

Data item - Duration of activities - District Nursing

The total duration taken by staff member to undertake the activities, excluding any of the care professional's travelling time to the care contact. Clinical contact duration of care contact includes the time spent on the different care activities that may be performed in a single care contact. The duration of activities for district nursing is calculated from the logged start time and end time of the activity.

Format: 6-character numeric HHMMSS

Note: This data item may be entered and reported multiple times for the various members of staff required to undertake the activities (Duration of activities - District Nursing 1,2,3,4,5).

Code	Meaning	Definition	Valid From	Valid To	Comments
Duration of activities - District Nursing					
-					

Data item – District nursing Intervention Category

The category that the intervention belongs too.

DN services could be undertaking multiple activities/interventions during one visit.

Note: This data item may be entered and reported multiple times for the various intervention categories that has been undertaken (District Nursing Intervention Category 1,2,3,4,5,6,7,8,9,10,11,12,13,14).

Format: 2-Character numeric

Code	Meaning	Definition	Valid From	Valid To
District nursing Intervention Category 1				
01	Person Assessment or Review	Activities scheduled for the assessment of a person on the caseload	1 st April 2024	
02	EOL care	Activities scheduled for palliative or end of life care	1 st April 2024	
03	Medications (exec Insulin)	Activities scheduled for the administration of medications, not including Insulin	1 st April 2024	
04	Insulin	Activities scheduled for the administration of insulin	1 st April 2024	
05	Wound care	Activities scheduled for the management of wounds	1 st April 2024	
06	Pressure Ulcer	Activities scheduled for the management of pressure ulcers	1 st April 2024	
07	Nutrition	Activities scheduled for the nutrition	1 st April 2024	
08	Tests & Observations	Activities scheduled for tests or observations for the patient	1 st April 2024	
09	Bowel Care	Activities scheduled for management or continence care, specifically bowels	1 st April 2024	
10	Bladder Care	Activities scheduled for management or continence care, specifically bladder	1 st April 2024	
11	General Nursing Care	Activities scheduled for general nursing care	1 st April 2024	
12	Patient Communication	Activities scheduled for communication with the Patient	1 st April 2024	
13	Clinics	Activities scheduled for clinic settings	1 st April 2024	
14	Psychosocial Visit	Activities scheduled for psychosocial needs	1 st April 2024	
15	Clinical Activities (RN)	Activities scheduled for specifically requiring RN input	1 st April 2024	
16	Person Related Admin	Activities scheduled to administrative tasks relating to the patient	1 st April 2024	

Code	Meaning	Definition	Valid From	Valid To
17	Item Collection or Delivery	Activities scheduled for collecting or delivering items	1 st April 2024	
18	Equipment (Checks or Assessments)	Activities scheduled for checking equipment	1 st April 2024	
19	Ordering Stocks and Stores	Activities scheduled for ordering items	1 st April 2024	
20	Non-patient communication	Activities scheduled for communication but not with the patient	1 st April 2024	
21	Supervisory activities	Activities scheduled for supervisory activities	1 st April 2024	
22	Management activities - staff related	Activities scheduled for management of staff	1 st April 2024	
23	Training	Activities scheduled for staff training	1 st April 2024	
24	Admin Non-Person related	Activities scheduled for administrative tasks that are not related to patients	1 st April 2024	
25	Social Prescribing	Activities scheduled for social prescribing	1 st April 2024	
26	Scheduled Break	Activities scheduled for staff breaks	1 st April 2024	
27	Type of Shift	Activities scheduled reflecting the type of shift staff are working	1 st April 2024	
28	Type of visit	Activities scheduled reflecting the type of shift staff are working	1 st April 2024	
29	Other (not listed)	Activities scheduled that are not covered by this list	1 st April 2024	

Data item – District Nursing: Type of activity

Direct patient activity in District Nursing is any intervention delivered by a Healthcare Professional to a patient on a District Nursing caseload relating to their care or treatment that involves contact with the patient or care network (family, formal or informal carers). This includes support or education for the patients' care network that has a direct impact on the health/wellbeing of the District Nursing patient.

Indirect patient activity in District Nursing is any activity undertaken by a Healthcare Professional relating to patient care or treatment that does not involve direct contact with that patient or care network (family, formal or informal carers).

Format: 2-Character numeric

Code	Meaning	Definition	Valid From	Valid To
District Nursing: Type of activity				

Code	Meaning	Definition	Valid From	Valid To
01	Direct Patient Activity	Direct patient activity in District Nursing is any intervention delivered by a Healthcare Professional to a patient on a District Nursing caseload relating to their care or treatment that involves contact with the patient or care network (family, formal or informal carers). This includes support or education for the patients' care network that has a direct impact on the health/wellbeing of the District Nursing patient.	1 st April 2024	
02	Indirect Patient Activity	Indirect patient activity in District Nursing is any activity undertaken by a Healthcare Professional relating to patient care or treatment that does not involve direct contact with that patient or care network (family, formal or informal carers).	1 st April 2024	
03	Supervisory activity	These are activities undertaken between staff members observing direct and indirect patient activity in order to provide opportunities for learning and development.	1 st April 2024	
04	Other (not listed)		1 st April 2024	

Data group – Discharge Details:

Data item - District Nursing: Discharge Date

The date in which the patient is removed from a caseload following the end/transfer of that episode of care.

This is recorded by "archiving" a patient on a scheduling tool.

Format: 8-character numeric CCYMMDD

Code	Meaning	Definition	Valid From	Valid To	Comments
	District Nursing: Discharge Date		1 st April 2024		

Return Submission Details

Temporary reporting agreements for aggregated measures using this data set to be returned to the NHS Executive by the second Wednesday of the month, for the previous month.

This is an interim solution until the row level data described in this DSCN can be nationally warehoused.

All aggregate reports should be sent to: Du.inbox@wales.nhs.uk