

## WELSH INFORMATION STANDARDS BOARD

<b>DSC Notice:</b>	DSCN 2014 /03
<b>Date of Issue:</b>	23 <sup>rd</sup> April 2014

<b>Ministerial / Official Letter:</b>	<b>Subject:</b> Community Dental Service Wales Return (CDSWR) Data Collection
<b>Sponsor:</b> David Thomas, Chief Dental Officer, Welsh Government	
<b>Implementation Date:</b> 1 <sup>st</sup> April 2014	

### DATA SET CHANGE NOTICE

A Data Set Change Notice (DSCN) is an information mandate for a new or revised information standard.

This DSCN was approved by the Welsh Information Standards Board (WISB) at its meeting on

**WISB Reference:** ISRN 2013 /011

#### Summary:

To introduce revisions to the Community Dental Service Wales Return (CDSWR) data collection.

#### Data sets / returns affected:

Community Dental Service Wales Return (CDSWR)

Please address enquiries about this Data Set Change Notice to the Data Standards Team in NHS Wales Informatics Service

E-mail: [data.standards@wales.nhs.uk](mailto:data.standards@wales.nhs.uk) / Tel: 029 2050 2539

The Welsh Information Standards Board is responsible for appraising information standards. Submission documents and WISB Outcomes relating to the approval of this standard can be found at:

<http://howis.wales.nhs.uk/sites3/page.cfm?orgid=742&pid=24632>

## DATA SET CHANGE NOTICE

### Introduction

The Community Dental Service Wales Return (CDSWR) is an annual data collection, to provide information about patients and activity within the Community Dental Service in Wales. This forms part of the Welsh Government's statistical release issued annually, entitled 'Community Dental Services in Wales'.

[DSCN 2011/03](#) introduced a revised aggregate form for the annual collection of this data, entitled the 'Community Dental Services Wales Return' (CDSWR), for the reporting of 2010/11 activity onwards.

This DSCN introduces further revisions to the existing CDSWR, commencing with the reporting of 2014/15 activity.

These revisions are designed to demonstrate how the CDS is contributing to the requirements of the Annual Quality Statement in seeking to improve the quality and safety of the services it provides. The overall aim is to improve the value of the resulting published statistics to Welsh Government, allowing them to better monitor how the CDS is fulfilling its role, as stated in Ministerial Letter [EH/ML/014/08](#).

The previous data set focussed on detailed clinical activity and did not reflect the breadth of CDS role as outlined in the Ministerial Letter, or allow any assessment of the proportion of time devoted to this more complex role. The revised data set also better reflects the treatment provided for vulnerable patients, and those patients who would normally be expected to access the GDS, but for whom the CDS is the only local source of treatment.

The changes will also reduce the burden on the Community Dental service by dropping the requirement for detailed clinical data, which did not meet WG's requirements. It is recognised that Community Dental Services and Health Boards will want to collect clinical data to suit local needs. The revised WG data requirements allow greater flexibility for this.

### Description of Change

To introduce revisions to the Community Dental Service Wales Return (CDSWR). The following is a summary of the changes.

The following are *additions* to the previous form:

- Section 1: Activity - a new section capturing the general profile of activity of dentists and specified dental care professionals in the CDS.
- Section 2: Attendances and DNAs. A new section on the number of attendances and DNAs.
- Section 3: Reasons for Treatment - a new section on reasons for the patient attending the CDS (first contacts).
- Section 8: Outcomes of Treatment – a new section, aiming to identify how many patients require referral to other services (e.g. general dentists or hospitals)
- An additional age group has been added (80-95 and 95+) for all sections.

The following either *remain the same* from the previous form, or have had *minor changes*:

- Section 4: Patients by category – this is similar to the previous form although there are some new, more specific, categories. However, the patients by category section now only relates to 'first contacts', whilst the previous form had both first contacts and total contacts.
- Section 5: GA/sedation

- Section 6: Location of treatment – minor change from the previous form (addition of 'Other LHB venue').
- Section 7: Screening – addition of screening in special schools as a separate category.
- Part 2: Special Reports including a brief report of achievements and challenges in the financial year under a number of headings, which align with those included in the Annual Quality Statement.

The following have been *removed* from the previous form:

- All clinical data, such as the type of treatment provided (e.g. extractions, fillings).

### Data Dictionary Version

Where applicable, this DSCN reflects changes introduced by DSCN and/or DDCN since the release of version 4.4 of the NHS Wales Data Dictionary.

The changes introduced by such DSCNs will be published in version 4.5 of the NHS Wales Data Dictionary.

### Actions Required

Community Dental Services:

- Submit a completed CDSWR to the Welsh Government (WG) Knowledge & Analytical Services (KAS) by the specified deadlines each year in accordance with the definitions set out in this DSCN.

Welsh Government Knowledge & Analytical Services:

- On an annual basis, make the form available for Community Dental Services to complete and notify them of the deadline for the submission of data.

**Appendix A: Table reflecting areas that are impacted as a result of this DSCN**

The following table shows all the data sets, data items, terms and other associated areas that are linked with the changes documented within this DSCN.

Each data definition type is listed in alphabetical order and is shown in the sequence in which it appears in this DSCN.

<b>Data Definition Type</b>	<b>Name</b>	<b>New/Retired/Changed</b>	<b>Page Number</b>
Live Data Sets and Aggregate Data Collections / Aggregate Proformas	Community Dental Service Wales Return (CDSWR)	Changed	5

## **Appendix B: Highlighted changes to be made to the NHS Wales Data Dictionary**

Changes to the NHS Wales Data Dictionary are detailed below, with new text being highlighted in **blue** and deletions are shown with ~~astrikethrough~~. The text shaded in **grey** shows existing text copied from the NHS Wales Data Dictionary.

### **Community Dental Service Wales Return (CDSWR)**

#### **Return Submission Details**

The CDSWR should be completed and returned via the Welsh Government (WG) ~~Statistical Directorate~~ **Knowledge & Analytical Services** secure online transfer mechanism Access Files Online (AFON). For details of how to access and use AFON please use the contact details below.

The ~~preforma~~ should be returned **annually** by the end of July / beginning of August each year, with the return relating to the period of the previous financial year. Exact dates of submission will be advised by the **Knowledge & Analytical Services** ~~Health Statistics and Analysis Unit~~, Welsh Government, ~~and included in the form for that year.~~

Guidance notes and definitions for the completion of the CDSWR are included on the ~~preforma~~ and on the Welsh Government's statistical release 'Community Dental Services in Wales'.

The latest version of the ~~preforma~~ is **made** available on the Welsh Government website: <http://wales.gov.uk/topics/statistics/about/data-collection/health/communitydental/?lang=en>

Any further queries should be directed to Gwyneth Thomas of **Knowledge & Analytical Services** ~~the Health Statistics & Analysis Unit (HSA)~~, Welsh Government, on 029 2082 5039.

#### **Information Requirements**

##### **1) Activity (Hours /Sessions)**

*This section provides an overview of the activity of dentists and dental care professionals as described in Ministerial Letter EH/ML/014/08, not including 'Designed to Smile' activity. Activity is counted in sessions. A session is taken to mean a period of time of generally three to three and a half hours (generally a full morning or a full afternoon). The types of activity for which data is collected is as follows:*

- Providing patient treatment, care and advice: all except GA/sedation
- Providing patient treatment, care and advice: GA
- Providing patient treatment, care and advice: sedation
- Oral Health Education and Promotion
- Epidemiology
- Screening
- Quality and safety activities
- Provision of training
- Professional support
- Joint working with other organisations/agencies
- Managerial duties
- Total

##### **2) Attendance (Total Contacts; DNAs)**

*This section collects information on face to face contacts, defined below, together with appointments where the patient did not attend (DNA).*

- First contact in the year
- Subsequent contact
- Total
- of which Urgent / emergency contact
- DNAs:
- Did not attend
- Cancelled by patient

### **3) Reasons for the patients being treated by the CDS (First Contacts)**

*The section provides the reasons for patients (first contacts only) being treated, categories of reason below:*

- Recalled patients
- Patients who are new to the CDS, of which:
- Self referral
- Referred followingscreening including the Designed to Smile programme
- Referred by General Dental Service
- Referred by Hospital Dental Service
- Referred by other health professional
- Referred by Social Services, LA or LEA
- Total

### **4) Patients by Category (First Contacts)**

*This section relates to the provision of dental services for vulnerable people, as defined in paragraph 6 of the Ministerial Letter EH/ML/014/08, and to patients who are unable to access General Dental Services. The categories of patient, for which information is collected, are as follows (first contacts only)*

**Vulnerable patients, of which:**

- Learning disability
- Physical disability
- Mental Health Issues
- Medically compromised
- Phobic/ Anxiety
- Homeless
- Substance misuse
- Hospital in-patient
- Prisoner
- Child unable to cope with routine dental care

**Other patient categories:**

- Child who chooses to stay with the CDS
- Unable to attend / access General Dental Service

**Total**

### **5) Treated Under GA /Sedation (Total Contacts)**

*This section relates to the number of contacts treated under a General anaesthetic or sedation.*

- Treated under GA
- Treated under IV sedation

- Treated under inhalation sedation eg relative analgesia
- Treated with other therapy / acupuncture
- Total – this will be an automated calculation

## **6) Location of Treatment (Total Contacts)**

*This section of the form relates to the location of treatment for total contacts, location categories as follows:*

- Fixed health centre/clinic
- Mobile surgery
- Domiciliary
- Other Health Board venue
- Total

## **7) Screening Patients**

- Children's Screening
- Screening in special needs schools
- Day centre/ hospital
- Secure Unit/ prison
- Adults in residential accommodation
- Other
  - Please specify
- Total

## **8) Outcomes**

*This section of the form relates to outcomes for patients as below:*

- Patient transferred to GDS / other service