



Ein cyf/Our ref: MIU Reporting

29 March 2012

Dear Colleague,

Unscheduled Care 4 & 8 Measurement and Reporting

Following Richard Bowen's letter of 9th December 2011 and in line with our shared desire to establish a single, accurate and timely view of Emergency Department performance I am writing to you to outline our requirements for reporting 4 & 8 Hour performance during the upcoming 2012/13 financial year.

Emergency Department performance remains a high priority for the First Minister, Health Minister and throughout the Welsh Government. While the 4 Hour target remains a key Tier 1 priority within the AQF Delivery Framework.

In order for us to properly assess individual Health Board's performance we need to ensure that data capture adheres to the measurement guidelines; reporting submissions are made in the correct format and that they meet the necessary timeframes. These developments will also help facilitate the delivery of Emergency Department attendance data to support QOF requirements.

The following details a number of changes to reporting requirements which Health Board's need to implement and be aware of:

1. Daily and Monthly Emergency Department Reporting.

EDDS is already used as the source for all major Emergency Department activity reporting. **Health Boards will be required to report Daily and Monthly Minor Injury Unit (MIU) activity through EDDS for attendances ending in April 2012 onwards.**

The definition of a MIU can be found in the NHS Wales Data Dictionary via the following link:

<http://datadict.hsw.wales.nhs.uk/Current/NetHelp/WordDocuments/accidentandemergencydepartmenttype.htm>

A list of the sites that currently meet the definition as a MIU are set out in **Appendix 1** for information.

Where Health Boards can report their MIU activity via EDDS, they should provide a full EDDS extract i.e. provide the same data items as are provided for Major Emergency Department activity. Details of the structure of this extract can be accessed in the NHS Wales Data Dictionary via the following link:

<http://datadict.hsw.wales.nhs.uk/Current/NetHelp/WordDocuments/emergencydepartmentdataset.htm>



It is recognised that not all data items within the current version of EDDS may apply to MIU activity. Therefore, **as a minimum**, LHBs must ensure completion of all EDDS data items set out in **Appendix 2**.

Both daily and monthly submissions are required in accordance with the timescales already adopted for the collection of Major Emergency Department activity via EDDS.

Where Health Boards do not currently capture MIU attendances electronically we expect them to work towards being able to do so by the end of September 2012, except where MIU average activity is less than 200 attendances per month.

A spreadsheet should be used to make calendar **monthly** submissions in the following circumstances:-

- Whilst working towards the electronic solution.
- Where MIU activity is less than 200 and is captured using a paper system.

Please note: There is no requirement to make daily returns under these circumstances.

Appendix 3 provides the reporting template that should be completed in the circumstances detailed above. An electronic copy of this template can be obtained by emailing pdit.requests@wales.nhs.uk.

2. SITREPS

As a benefit of the above changes, all weekly and daily SITREPS will stand down and the reporting system will be "frozen", effective from 5th April 2012 (i.e. the last submission for the weekly period 27th March to the 2nd April will be submitted on 5th April along with the last daily submission for the 4th April). This relates to all indicators and data collections within SITREPS. Please note this does not affect the reporting required for the Emergency Pressures Escalation Map which will continue as normal

3. Reporting - & 8 Hour Performance

Reporting mechanisms are being developed by the NHS Wales Informatics Service to report back Major Emergency Department and MIU performance and we will provide further information as soon as possible.

4. Information Standards Assurance

It is recognised that the recent changes to the reporting of Treatment End Date / Time and the reporting of MIU activity via EDDS necessitates data definitional changes to a number EDDS data items. Proposals in respect of these updates will be taken through the NHS Wales Information Standards Assurance process and confirmed via Data Set change Notice (DSCN) in due course.

Given the high priority of this, we expect your urgent attention and compliance.

Should there be any operational/reporting issue then please contact Andrew Sallows at Andrew.sallows@wales.nhs.uk or myself at roger.perks@wales.gsi.gov.uk

Yours sincerely



Roger Perks
Head of Operations

List of Current NHS Wales Minor Injury Units (MIUs)

Organisation	Site (Hospital) of Minor Injury Units	Site Code of Treatment
Betsi Cadwaladr ULHB	Alltwen	7A1CA
	Bryn Beryl	7A1AX
	Colwyn Bay	7A1A8
	Dolgellau	7A1AY
	Ffestiniog	7A1AZ
	Llandudno	7A1AV
	Penrhos Stanley	7A1DC
	Tywyn	7A1B2
	Llangollen	7A1AC
	Mold Community Hospital	7A1AD
	Ruthin	7A1AF
	Chirk Community Hospital	7A1A7
	Denbigh	7A1A9
	Flint Community Hospital	7A1AA
	Holywell Community Hospital	7A1AB
Hywel Dda LHB	Prince Philip Hospital	7A2AL
	South Pembrokeshire Hospital	7A2EF
	Tenby Cottage Hospital	7A2JA
	Llandovery Hospital	7A2AH
	Cardigan Hospital	7A2AK
Abertawe Bro Morgannwg ULHB	Neath Port Talbot	7A3CJ
	Singleton Hospital	7A3C4
Cardiff & Vale ULHB	Barry	7A4CH
Cwm Taf LHB	Ysbyty Cwm Rhondda	7A5CA
	Aberdare General	7A5B4
Aneurin Bevan LHB	Ysbyty Ystrad Fawr	7A6AV
	Ysbyty Aneurin Bevan	7A6AU
	Redwood Memorial Hospital	7A6BH
Powys tLHB	Brecon	7A7BT
	Llandrindod	7A7BN
	Welshpool	7A739
	Ystradgynlais	7A7EJ

EDDS Data Items That MUST Be Populated for MIU Activity

Data Item
Record ID
Organisation Code (Code Of Provider)
Local Patient Identifier (CRN)
NHS Number
NHS Number Status Indicator
GP Practice Code
Ethnic Group
Patient's Name
Name Format Code
Birth Date
Birth Date Status
Sex
Patient's Usual Address1
Patient's Usual Address2
Patient's Usual Address 3
Patient's Usual Address 4
Patient's Usual Address 5
Postcode of Usual Address
Organisation Code (LHB Area of Residence)
Site Code (of Treatment)
Administrative Arrival Date
Administrative Arrival Time
Attendance Category
Outcome of Attendance
Treatment End Date
Treatment End Time
Administrative End Date
Administrative End Time

MIU Reporting Template for Aggregate Data

Please complete the cells below with the Minor Injury Data for you site(s).

Please complete a separate row for each site.

This must be returned by 5pm on the 10th day of the month. Where the reporting date falls on a weekend or bank holiday, the data should be submitted the next working day.

Once completed save this file as 'MIU_Manual_*main site code*_mmyyy' and return to:-

pdit.requests@wales.nhs.uk

(Replace *main site code* with the first site code in the table and *mmyyy* with the month and year of the data being submitted)

Site Code	Month\Year	All Total No. of Attendances ¹	Total No. of Planned Follow Up Attendances	Total. No Seen Within < 4 hours ¹	Total No. Seen Within < 8 hours ¹

¹ Please note the changes to clinical exceptions and transport patients, as detailed in Richard Bowen's letter dated 9th December 2011, also applies to attendances at MIU units