Data Set Change Notice

Health Solutions Wales
Atebion Iechyd Cymru

WIGSB **Welsh Information Governance** **and Standards Board**	**Subject:** Introduction of the Cardiac Referral to Treatment Data Collection to the NHS Wales Data Dictionary including Amendment to Existing Weeks Wait Time Band Structure.
	Implementation date: 1st April 2009

Summary of change:

The DSCN details the reporting structure for the Cardiac Referral to Treatment Data Collection which will be included in the NHS Wales Data Dictionary. The DSCN also informs the service of the changes to the 'Weeks Wait' time bands.

These changes will be applied in version 2.21 of the NHS Wales Data Dictionary.

WIGSB Reference No: ***IGRN2008/015***

Welsh Information Governance and Standards Board (WIGSB), is responsible for approving information standards.

Please address enquiries about Data Set change proposals to the Data Standards and Data Quality Team, HSW, Brunel House, 2 Fitzalan Road, Cardiff CF24 0HA Tel: 029 20502539 or E-mail Data.Standards@hsw.wales.nhs.uk

Data Set Change Notices are available via the Intranet Service HOWIS http://howis.wales.nhs.uk/sites3/home.cfm?orgid=299 or by contacting the above address.

Draft DSCN numbering format = (*year of draft*) *2-character alpha* (W).

Upon receiving approval for the change by WIGSB, the draft DSCN number will be reformatted to:
DSCN number format = (*year of issue) 2-character numeric* (W)

In addition,
WIGSB Reference No. format = WIGSB Submission Reference

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Dave Morrey	Information Manager	Velindre NHS Trust
David Howells	Senior Analyst Programmer	Velindre NHS Trust
Sally Greenway	Head of Information Standards	Welsh Assembly Government
David Hawes	Corporate Health Information Programme	Welsh Assembly Government
Anthony Tracey	Corporate Health Information Programme	Welsh Assembly Government
Catherine Bridges	Information Services Division, Information Analysis	Welsh Assembly Government
Martyn Rees	Department of Health and Social Services	Welsh Assembly Government
Pam Hall	Corporate Health Information Programme	Welsh Assembly Government
Sue Leake	Health Statistics & Analysis Unit	Welsh Assembly Government

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Denise Roberts	Financial Information Service	Welsh Assembly Government
Shelagh Reynolds	General Manager	Welsh Cancer Intelligence & Surveillance Unit
Gareth John	Head of Information Products Unit	Health Solutions Wales
Heidi Rosenberg	Information Services Manager	Health Solutions Wales
Ken Leake	Technical Services Manager	Health Solutions Wales
Tracey Taylor	Lead Specialist - Data Processing	Health Solutions Wales
Alan Samuel	Senior Information Analyst	Health Solutions Wales

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Document Control

Version:	Changed on:	Owner	Details:
0.01	20/08/2008	Rebecca Wells	Initial draft for review at DSCN sub-group 27th August 2008.
0.02	25/09/2008	Rebecca Wells	DSCN updated following August DSCN sub-group.
0.03	06/11/2008	Rebecca Wells	DSCN updated following September DSCN sub-group and further discussions with HSA.
0.04	27/11/2008	Rebecca Wells	Updated following consultation with the Service.
1.0	11/02/2008	Rebecca Wells	DSCN Approved by WIGSB December 2008.

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WIGSB Reference: IGRN 2008 / 003

Subject: Introduction of the Cardiac Referral to Treatment Data Collection to the NHS Wales Data Dictionary Including Amendment to Existing Time Band Structure.

Reason for Change: To align the weeks wait time bands with the main Referral to Treatment Data Collection and to enable measurement against the December 2009 Target of 26 Weeks.

Implementation Date: **1st April 2009**

Background:

The purpose of this DSCN is to inform the service of the reporting format for the Cardiac Referral to Treatment Data Collection and to inform of the necessary changes to the Weeks Wait time bands.

WHC (2006)078 set out requirements for Trusts to supply information on Cardiac Total Waiting Times in order to monitor a series of Annual Operating Framework targets. The business rules set out in this WHC have not changed. The most recent target, due to be met by the end of March 2009, is:

- All patients referred by a GP or other medical practitioner to adult secondary or tertiary cardiology will receive definitive treatment within 32 weeks of receipt of the original referral by the receiving Trust.

This target has reduced from 72 weeks over the last two years. *Designed for Life* (published in 2005) made a commitment to reduce all total waiting times to a maximum of 26 weeks by December 2009

Currently, Cardiac Data is collected in four week bands, e.g. 0-4, 5-8, 9-12, etc. This means that 26 weeks cannot be measured – only 24 or 28. As a result of this, the Weeks Wait field has now been amended to collect individual week bands rather than grouped.

The change to the weekly time bands also means that the data collection is now in line with all other waiting times data collections.

Actions Required:

1. Trusts are required to submit their Cardiac RTT Data to the Business Service Centre no later than 20 days after the end of the reporting period.
2. Trusts are required to adhere to the reporting format as outlined in this DSCN.

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<u>Changes to be applied to the NHS Wales Data Dictionary:</u>

Table reflecting areas that are impacted as a result of this DSCN can be found in Appendix A.

Changes to be made to the NHS Wales Data Dictionary are highlighted in Appendix B.

Changes as they will appear in the NHS Wales Data Dictionary can be found in Appendix C.

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Appendix A: Table reflecting areas that are impacted as a result of this DSCN.

The following table show all Data Items, Terms and associated areas that are linked with the changes documented within this DSCN.

Data Definition Type	**Name**	**New / Retired / Changed**
Data Items & Terms Grouped by Data Set	Cardiac Referral to Treatment Data Collection	New
Data Item	Return Date	Changed
Data Item	Local Health Board	Changed
Data Item	Count	Changed
Data Item	Data Reference	Changed
Data Item	Weeks Wait	Changed

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Appendix B: Highlighted changes to be made to the NHS Wales Data Dictionary

Changes to the NHS Wales Data Dictionary are detailed below, with new text being highlighted in **blue** and deletions are shown with a ~~**strikethrough.**~~ The text shaded in **grey** shows existing text copied from the NHS Wales Data Dictionary.

a)   Data Items and Terms Grouped by Data Set

Admitted Patient Care Minimum Data Set (APC Mds)

Outpatient Minimum Data Set

Outpatient Referral Data Set

Elective Admission List Minimum Data Set (EAL Mds)

Critical Care Minimum Data Set

Diagnostic and Therapy Services Waiting Times

Referral to Treatment (RTT) Times

Cardiac Referral to Treatment Times

Inpatient and Daycase Admissions and First Outpatient Appointments Waiting Times (PP01W)

Cardiac Referral to Treatment Times – Details of Return

The Business Service Centres will provide data sets to Health Statistics & Analysis Unit, WAG by the last working day of the month after the reporting period. To enable the BSC to meet this timetable, Trusts should submit data to the BSC local office no later than 20 days after the end of the reporting period.

Return Details for Trusts:

All files should be sent in the form of a comma separated text file (csv format) to the BSC by the 20th day of the month and e-mailed to:

Files should be named as: CRTTxxxmmmyy.csv
Where:
xxx = the Trust Code
mmm = first three letters of the month to which the data relates
yy = last two digits of the year

Return Details for the Business Service Centres:

All files should be sent in the form of a comma separated text file (csv format) to HSA by the 25th day of the month and e-mailed to: stats.health@wales.gsi.gov.uk.

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Files should be names as: CRTTxxmmyy.csv
Where:
xx = the last two numbers of the BSC code
mmm = first three letters of the month to which the data relates
yy = last two digits of the year

The returns will have the following format: -

Field Order	Format
Data Reference	2 alpha characters
Return Date	ccyymmdd
Local Health Board (LHB)	3 alpha numeric characters
Trust Code	3 alpha numeric characters
Referring Organisation Code	3 alpha-numeric characters
Weeks Wait	Alpha Numeric
Count	Numeric

* If the count is zero for a month wait time band, a row for that weeks wait's data need not be submitted.

The number of patients waiting each number of weeks is entered in the 'count' field.

b) Changes to Existing Data Items

The following data items have been amended solely to identify their inclusion in the Cardiac RTT Return:

Return Date
(DT Waiting Times/ RTT/ PP01W/ CRTT)

Local Health Board
(APC ds99/EAL mds/OP mds/ RTT/ PP01W/ OPR ds/ CRTT)

Count
(DT Waiting Times/ RTT/ PP01W/ CRTT)

Referring Organisation Code
(APC ds99/ EAL mds/ OP mds/ OPR ds/ CRTT)

Data Reference

(DT Waiting Times/RTT/ PP01W)

This defines the record type within a return.
Must be one of the following:-

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For Diagnostic and Therapy Services Waiting Times: -

Value	Return Type
IE	Inpatient Diagnostic Endoscopy
DE	Day Case Diagnostic Endoscopy
OE	Outpatient Diagnostic Endoscopy
DT	For all other specified Diagnostic and Therapy Services

For Referral to Treatment Times: -

Value	Return Type
PO	Open Pathway
CA	Closed Pathway Due to Admission
CO	Closed Pathway Due to Other Clock Stop Point

For PP01W:-

Value	Return Type
IP	Inpatient Admission
DC	Day Case Admission
OP	First Outpatient Appointment

For Cardiac Referral to Treatment Times:-

Value	Return Type
OP	Open Pathway
CP	Closed Pathway

Format: 2 character alpha

Weeks Wait

(DT Waiting Times/RTT/ PP01W/ CRTT)

The time bands for reporting the waiting time counts, some values of which vary between returns developed for different purposes.

The principle for recording the time band for a weeks wait is shown below: -

For reporting purposes a weeks wait is a value of x and refers to "Over x weeks and up to x+1 weeks". The calculation from days to weeks wait reported is Integer value of (days-1)/7 or zero, whichever is greater.

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For example, to calculate the weeks wait for 277 days; use the calculation (days-1)/7: - (277-1)/7 = 39.428 (equivalent to 39 weeks and 4 days). This will be recorded under the 'Over 39 weeks and up to 40 weeks (Day 274 – 280)' Time Band.

The definition for 999 is different within the RTT and PP01W collections. In the PPO1W it refers to suspensions and in RTT it refers to patients with unknown RTT start clock date. The correct definition must be applied to the relevant return.

Diagnostic and Therapy Waiting Times & PP01W: -

The count of waiting time will start from the waiting list date and end on the census date, which is the last day of each month.

The waiting times will be reported grouped within time bands described in weeks up to 40 weeks wait. All waits beyond that will be reported in one group.

Weeks Wait	Time Band
0	Up to 1 week (up to and including 7 days)
1	Over 1 week and up to 2 weeks (day 8 to 14)
2	Over 2 weeks and up to 3 weeks (day 15 to 21)
Etc until	
39	Over 39 weeks and up to 40 weeks (day 274 to 280)
40	Over 40 weeks (day 281 and over)
999	Suspensions (for PP01W submissions only)

Referral to Treatment Times: -

For open pathways, the length of referral to treatment time will be from the clock start date to the end of the census date, which is the last day of the month.

For closed pathways, the length of referral to treatment time will be from the clock start date to the clock stop date, which is within the reporting period.

The referral to treatment times will be reported grouped in time bands described in weeks up to 40 weeks. Over that, reporting will be in 4-week time bands up to a specified 105 weeks wait. Waits beyond that will be reported in one group. Where a trust is unable to identify a start clock dates for patients, these will be reported using a Weeks Wait value of '999'.

Weeks Wait	Time Band
0	Up to 1 week (up to and including 7 days)
1	Over 1 week and up to 2 weeks (day 8 to 14)
2	Over 2 weeks and up to 3 weeks (day 15 to 21)
Etc until	
39	Over 39 weeks and up to 40 weeks (day 274 to 280)
40	Over 40 weeks and up to 41 weeks (day 281 to 287)
41 - 44	Over 41 weeks and up to 45 weeks (day 288 to 315)
45 - 48	Over 45 weeks and up to 49 weeks (day 316 to 343)

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49 - 52	Over 49 weeks and up to 53 weeks (day 344 to 371)
Etc up to	
101 - 104	Over 101 weeks and up to 105 weeks (day 708 to day 735)
105	Over 105 weeks (day 736 and over)
999	Patient with unknown RTT start clock date

See WHC (2006) 081 'Delivering a 26 week Patient Pathway' for definitions of 'waiting list date'.

Cardiac Referral to Treatment Times:-

Time waiting is the difference in between the return date and the waiting list date.

Weeks Wait	Time Band
0	Up to 1 week (up to and including 7 days)
1	Over 1 week and up to 2 weeks (day 8 to 14)
2	Over 2 weeks and up to 3 weeks (day 15 to 21)
Etc until	
39	Over 39 weeks and up to 40 weeks (day 274 to 280)
40	Over 40 weeks and up to 41 weeks (day 281 to 287)
41 - 44	Over 41 weeks and up to 45 weeks (day 288 to 315)
45 - 48	Over 45 weeks and up to 49 weeks (day 316 to 343)
49 - 52	Over 49 weeks and up to 53 weeks (day 344 to 371)
Etc up to	
101 - 104	Over 101 weeks and up to 105 weeks (day 708 to day 735)
105	Over 105 weeks (day 736 and over)
999	Patient with unknown RTT start clock date

For open pathways, the length of the pathway is measured from the date of referral to the date of the return date (end of the month). An open pathway is recorded where a patient falls within the scope of the target who has not yet reached a stop clock point at the end of the month.

For closed pathways, the length of the pathway is measured from the date of referral to the date of the stop clock point. A closed pathway is recorded where a patient who falls within the scope of the target has reached a stop clock point within the month.

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Appendix C: Data Items and Term as they will appear in the Data Dictionary.

Admitted Patient Care Minimum Data Set (APC Mds)

Outpatient Minimum Data Set

Outpatient Referral Data Set

Elective Admission List Minimum Data Set (EAL Mds)

Critical Care Minimum Data Set

Diagnostic and Therapy Services Waiting Times

Referral to Treatment (RTT) Times

Cardiac Referral to Treatment Times

Inpatient and Daycase Admissions and First Outpatient Appointments Waiting Times (PP01W)

Cardiac Referral to Treatment Times – Details of Return

The Business Service Centres will provide data sets to Health Statistics & Analysis Unit, WAG by the last working day of the month after the reporting period. To enable the BSC to meet this timetable, Trusts should submit data to the BSC local office no later than 20 days after the end of the reporting period.

Return Details for Trusts:

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Files should be named as: CRTTxxxmmmyy.csv
Where:
xxx = the Trust Code
mmm = first three letters of the month to which the data relates
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Where:
xx = the last two numbers of the BSC code
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The returns will have the following format: -

Field Order	Format
Data Reference	2 alpha characters
Return Date	ccyymmdd
Local Health Board (LHB)	3 alpha numeric characters
Trust Code	3 alpha numeric characters
Referring Organisation Code	3 alpha-numeric characters
Weeks Wait	Alpha Numeric
Count	Numeric

* If the count is zero for a month wait time band, a row for that weeks wait's data need not be submitted.

The number of patients waiting each number of weeks is entered in the 'count' field.

c) **Changes to Existing Data Items**

The following data items have been amended solely to identify their inclusion in the Cardiac RTT Return:

Return Date
(DT Waiting Times/ RTT/ PP01W/ CRTT)

Local Health Board
(APC ds99/EAL mds/OP mds/ RTT/ PP01W/ OPR ds/ CRTT)

Count
(DT Waiting Times/ RTT/ PP01W/ CRTT)

Referring Organisation Code
(APC ds99/ EAL mds/ OP mds/ OPR ds/ CRTT)

Data Reference

(DT Waiting Times/RTT/ PP01W)

This defines the record type within a return.
Must be one of the following:-

For Diagnostic and Therapy Services Waiting Times: -

Value	Return Type
IE	Inpatient Diagnostic Endoscopy
DE	Day Case Diagnostic Endoscopy

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OE	Outpatient Diagnostic Endoscopy
DT	For all other specified Diagnostic and Therapy Services

For Referral to Treatment Times: -

Value	Return Type
PO	Open Pathway
CA	Closed Pathway Due to Admission
CO	Closed Pathway Due to Other Clock Stop Point

For PP01W:-

Value	Return Type
IP	Inpatient Admission
DC	Day Case Admission
OP	First Outpatient Appointment

For Cardiac Referral to Treatment Times:-

Value	Return Type
OP	Open Pathway
CP	Closed Pathway

Format: 2 character alpha

Weeks Wait

(DT Waiting Times/RTT/ PP01W/ CRTT)

The time bands for reporting the waiting time counts, some values of which vary between returns developed for different purposes.

The principle for recording the time band for a weeks wait is shown below: -

For reporting purposes a weeks wait is a value of x and refers to "Over x weeks and up to x+1 weeks". The calculation from days to weeks wait reported is Integer value of (days-1)/7 or zero, whichever is greater.
For example, to calculate the weeks wait for 277 days; use the calculation (days-1)/7: -
(277-1)/7 = 39.428 (equivalent to 39 weeks and 4 days). This will be recorded under the 'Over 39 weeks and up to 40 weeks (Day 274 – 280)' Time Band.
The definition for 999 is different within the RTT and PP01W collections. In the PPO1W it refers to suspensions and in RTT it refers to patients with unknown RTT start clock date. The correct definition must be applied to the relevant return.

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Diagnostic and Therapy Waiting Times & PP01W: -

The count of waiting time will start from the waiting list date and end on the census date, which is the last day of each month.

The waiting times will be reported grouped within time bands described in weeks up to 40 weeks wait. All waits beyond that will be reported in one group.

Weeks Wait	Time Band
0	Up to 1 week (up to and including 7 days)
1	Over 1 week and up to 2 weeks (day 8 to 14)
2	Over 2 weeks and up to 3 weeks (day 15 to 21)
Etc until	
39	Over 39 weeks and up to 40 weeks (day 274 to 280)
40	Over 40 weeks (day 281 and over)
999	Suspensions (for PP01W submissions only)

Referral to Treatment Times: -

For open pathways, the length of referral to treatment time will be from the clock start date to the end of the census date, which is the last day of the month.

For closed pathways, the length of referral to treatment time will be from the clock start date to the clock stop date, which is within the reporting period.

The referral to treatment times will be reported grouped in time bands described in weeks up to 40 weeks. Over that, reporting will be in 4-week time bands up to a specified 105 weeks wait. Waits beyond that will be reported in one group. Where a trust is unable to identify a start clock dates for patients, these will be reported using a Weeks Wait value of '999'.

Weeks Wait	Time Band
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40	Over 40 weeks and up to 41 weeks (day 281 to 287)
41 - 44	Over 41 weeks and up to 45 weeks (day 288 to 315)
45 - 48	Over 45 weeks and up to 49 weeks (day 316 to 343)
49 - 52	Over 49 weeks and up to 53 weeks (day 344 to 371)
Etc up to	
101 - 104	Over 101 weeks and up to 105 weeks (day 708 to day 735)
105	Over 105 weeks (day 736 and over)

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999	Patient with unknown RTT start clock date

See WHC (2006) 081 'Delivering a 26 week Patient Pathway' for definitions of 'waiting list date'.

<u>Cardiac Referral to Treatment Times:-</u>

Time waiting is the difference in between the return date and the waiting list date.

Weeks Wait	**Time Band**
0	Up to 1 week (up to and including 7 days)
1	Over 1 week and up to 2 weeks (day 8 to 14)
2	Over 2 weeks and up to 3 weeks (day 15 to 21)
Etc until	
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45 - 48	Over 45 weeks and up to 49 weeks (day 316 to 343)
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Etc up to	
101 - 104	Over 101 weeks and up to 105 weeks (day 708 to day 735)
105	Over 105 weeks (day 736 and over)
999	Patient with unknown RTT start clock date

For open pathways, the length of the pathway is measured from the date of referral to the date of the return date (end of the month). An open pathway is recorded where a patient falls within the scope of the target who has not yet reached a stop clock point at the end of the month.

For closed pathways, the length of the pathway is measured from the date of referral to the date of the stop clock point. A closed pathway is recorded where a patient who falls within the scope of the target has reached a stop clock point within the month.

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Additional Information:

Please address enquiries about this DSCN to: -

Data Standards and Data Quality Team
Health Solutions Wales
14th Floor - Brunel House
2 Fitzalan Road
Cardiff
CF24 0HA

Tel: 029 20502539
Fax: 029 20502504

E-mail: Datastandards@hsw.wales.nhs.uk

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