IRSS **Information Requirements and** **Standards Sub Committee**	**Subject:** Addition of the Data item 'Waiting List Date'
	Implementation date: April 1st 2006

DATA SET CHANGE CONTROL PROCEDURE

Summary of change:

To include the data item 'Waiting List Date' to calculate waiting times for the purposes of measuring Trust performance against Welsh Assembly Government performance targets and to comply with the protocols set out in WHC (2005) 090.

> ### *Change Proposal Reference No:*
> ### *IRSS 20060103/14*

The Information Requirements and Standards Sub Committee (IRSS), is responsible for approving information standards.

Please address enquiries about data set change proposals to the Data Standards and Information Quality Team, HSW, Brunel House, 2 Fitzalan Road, Cardiff CF24 0HA Tel: 029 20502539 or E-mail Data.Standards@hsw.wales.nhs.uk

Data Set Change Notices are available via the Intranet Service HOWIS http://howis.wales.nhs.uk/ or by contacting the above address.

DSCN numbering format = sequence number/year, (W) for Welsh DSCN's.

Change Proposal Reference No. format = year/month/sequence number (relates to when IRSS approved change)

DATA SET CHANGE NOTICE 14/05 (W)

Reference: IRSS *IRSS 20060103/14*

Subject: Addition of the Data item 'Waiting List Date'

Reason for Change: To include the data item 'Waiting List Date' to allow the calculation of waiting times for the purposes of measuring Trust performance against Welsh Assembly Government performance targets.

Effective Date: **April 1st 2006**

Background:

'A Guide to Good Practice' was first published by the Innovations in Care, Welsh Assembly Government, in October 2003. WHC (2004) 40 confirmed that all trusts and LHBs should manage patients for waiting list measurement purposes as set out in Chapter 2.1 of the Innovations in Care 2003 publication 'A Guide to Good Practice'. WHC (2004) 40 had to be read in conjunction with WHC (2004) 41 which set out new requirements relating to information support with particular reference to Waiting Times.

'A Guide to Good Practice: Elective Care' 2005 edition published by the National Leadership and Innovation Agency for Healthcare (NLIAH) in association with the Welsh Assembly Government was launched by the Minister for Health and Social Care in September 2005.

It is recognised that the 2005 Guide is now the required policy standard for all the systems recommended by NLIAH and the Welsh Assembly Government.

NHS Trusts are required to ensure that information which trusts are required to publish and provide is returned in accordance with the revised Guide to Good Practice and with the required definitions as referred to in WHC (2005) 090.

This DSCN is being published to bring the Data Dictionary in line with WHC (2005) 090 and the 'Guide to Good Practice – Elective Services' September 2005 edition.

The Waiting List Date is currently being collected locally by Trusts and should be used immediately in line with the 'Guide to Good Practice – Elective Services'.

The Waiting List Date is to be added to all Mandated Minimum Data Sets including Admitted Patient Care (APC), Outpatient (OP) and Elective Admission List (EAL).

See also DSCN 13/05 Revising terminology to reflect 'A Guide to Good Practice – Elective Services' for complimentary information.

Effect on the NHS Wales Data Dictionary:

Appendix A details the changes to be made to the NHS Wales Data Dictionary in respect of the APC, EAL and OP data sets: -

Appendix A: Changes to the NHS Wales Data Dictionary

Changes to the NHS Wales Data Dictionary are detailed below, with new text highlighted in **blue**, and deletions identified by ~~strikethrough~~.

a) Under the section, 'Data Items': -

~~**Guaranteed Admission Date**~~
~~**(EAL mds)**~~

~~The date by which a patient on an elective admission list is guaranteed to be admitted.~~

~~Format: 8 digit numeric, CCYYMMDD~~

~~**Note:**~~

~~This has been included to assist commissioners and providers to manage and monitor elective admission lists; the guaranteed date may be the admission date guaranteed by the patients Charter or a locally determined guaranteed admission date offering a shorter waiting time.~~

Waiting List Date (WLD)
(EAL/OP/APC mds)

The Waiting List Date (WLD) is set initially as the same date as the Clinical Referral Date. The WLD is used to calculate waiting times for the purpose of measuring Trust performance against Welsh Assembly Government performance targets. It is not used to order outpatient waiting lists for partial booking or to order inpatient or daycase lists for selection of patients' surgery.

There are a number of situations where the WLD may be changed. These include rescheduling an appointment at the patient's request, reinstatement to a waiting list following removal, or where a patient has chosen to remain with a consultant when offered an earlier appointment with a different consultant. The circumstances where the WLD may be changed are covered in the various definitions in the 'Guide to Good Practice – Elective Services' (September 2005) Chapter 2.2 Page 19 – 28.

The Clinical Referral Date (CRD) date is never changed. The WLD may change.

In OP mds and APC mds, Emergency admissions or emergency OP appointments the WLD will remain blank.

In OP mds the WLD will remain blank for follow up appointments

The rules on calculating the WLD can be found in 'Guide to Good Practice – Elective Services' Chapter 2

Format: 8 digit numeric, CCYYMMDD

~~Guaranteed Admission Date Status~~

Waiting List Date Status
(EAL/OP/APC mds)

Allows the recording of date supplied or date not applicable for the ~~Guaranteed Admission Date~~ Waiting List Date.

Format: 1 digit numeric

See DATE STATUS

b)   Under the section, 'Data Items & Terms (Grouped by Dataset)':

<u>OP MDS</u>

Layout of Outpatient Minimum Data Set:-

Rating 1=mandatory 2=optional		Format/length
1	Record Id	an1
	CONTRACT DETAILS	
1	Organisation Code (code of Provider)	an5
1	Code of Commissioner	an5
1	Commissioning Serial Number	an6
2	Health Care Contract Line Number	an10
1	Commissioners Reference Number	an17
	PATIENT DETAILS	
1	NHS Number	n10
1	NHS Number Status Indicator	n2 - from April 1999
1	Patient's name	an70 or structured name with 2 an35 elements
1	Name Format Code	n1
1	Patient's Usual Address	an175 (5 lines each an35)
1	Postcode of Usual Address	an8
1	Local Health Board of Residence	an3
1	Sex	n1
2	Carer Support Indicator	an2
1	Birth Date	ccyymmdd
1	Birth Date Status	n1
1	General Medical Practitioner (Code of Registered GMP)	an8

2	Code of GP Practice (Registered GMP)	an6
1	Local Patient Identifier	an10
	REFERRAL DETAILS	
1	Referrer Code	an8
1	Referring Organisation Code	an6
1	Service Type Requested	n1
1	Date of Patient Referral	ccyymmdd
1	Patient Referral Date Status	n1
1	Clinical Referral Date	ccyymmdd
1	Clinical Referral Date Status	n1
1	Priority Type (new patients)	n1
	EPISODE DETAILS	
1	Source of Referral: Outpatients	an2
1	Specialty Function Code	n3
1	Consultant Specialty Function Code	n3
2	Local Sub-Specialty	an3
1	Clinic Purpose	an15
1	Consultant Code	an8
	APPOINTMENT AND ATTENDANCE DETAILS	
1	Attendance Identifier	an12
1	Administrative Category	n2
1	Location Type Code	n2
1	Site Code (of Treatment)	an5
1	Medical Staff Type Seeing Patient	an2
1	Attendance Date	ccyymmdd
1	Attendance Date Status	n1
1	First Attendance	n1
1	Attended or Did Not Attend	n1
1	Outcome of Attendance	n1

1	Last DNA or Patient Cancelled Date	ccyymmdd
1	Last DNA or Patient Cancelled Date Status	n1
	Patient Diagnostic Codes (optional)	
2	Primary (ICD)	an6
2	Subsidiary (ICD)	an6
2	1st Secondary (ICD)	an6
	Patient Procedure Codes	
1	Operation Status (per attendance)	n1
	OPCS procedure coding	
1	Primary Procedure Code (OPCS)	an4
1	Procedure Code 2 (OPCS)	an4
1	Procedure Code 3 (OPCS)	an4
1	Procedure Code 4 (OPCS)	an4
1	Procedure Code 5 (OPCS)	an4
1	Procedure Code 6 (OPCS)	an4
1	Procedure Code 7 (OPCS)	an4
1	Procedure Code 8 (OPCS)	an4
1	Procedure Code 9 (OPCS)	an4
1	Procedure Code 10 (OPCS)	an4
1	Procedure Code 11 (OPCS)	an4
1	Procedure Code 12 (OPCS)	an4
	Waiting List Details	
1	Waiting List Date	ccyymmdd
1	Waiting List Date Status	n1

APC DS99 MDS

Layout of the Admitted Patient Care Dataset:-

Rating 1=mandatory 2=optional		PEDW data item	Format/length
1	Record Id		an1
	CONTRACT DETAILS		
1	Provider Code	Yes	an5
1	Commissioner Code	Yes	an5
1	Commissioning Serial Number	Yes	an6
1	Commissioners Reference Number		an17
	PATIENT DETAILS		
1	NHS Number	Yes	n10
1	NHS Number Status Indicator	Yes	n2
1	Patient's name	Yes	an70 or structured name with 2 an35 elements
1	Name Format Code	Yes	n1
1	Patient's usual address	Yes	an175 (5 lines each an35)
1	Postcode of Usual Address	Yes	an8
1	Local Health Board of Residence	Yes	an3
1	Sex	Yes	n1
1	Marital Status (Mandatory for Psychiatric Patients)	Yes	n1
1	Birth Date	Yes	ccyymmdd
1	Birth Date Status	Yes	n1
1	General Medical Practitioner (code of registered GMP)	Yes	an8
1	Local Patient Identifier (Case Record Number)	Yes	an10
1	Ethnic Group	Yes	an2
1	Legal Status Classification	Yes	n2 - Legal Status

			Classification and Administrative Category replaced Category of Patient in April 1999
	REFERRAL DETAILS		
1	Referrer Code	Yes	an8
1	Referring Organisation Code	Yes	an6
	PROVIDER SPELL DETAILS		
1	Hospital Provider Spell Number	Yes	an12
1	Administrative Category	Yes	n2 - Legal Status Classification and
1	Decision to Admit Date	Yes	ccyymmdd
1	Decision to Admit Date Status	Yes	n1
1	Start Date (Hospital Provider Spell)	Yes	ccyymmdd
1	Admission Method (Hospital Provider Spell)	Yes	n2
1	Duration of Elective Wait	Yes	n4
1	Intended Management	Yes	n1
1	Source of Admission (Hospital Provider Spell)	Yes	n2
1	Discharge Date (Hospital Provider Spell)	Yes	ccyymmdd
1	Discharge Date Status	Yes	n1
1	Discharge Method (Hospital Provider Spell)	Yes	n1
1	Discharge Destination (Hospital Provider Spell)	Yes	n2
1	Patient Classification	Yes	n1
1	Healthcare Resource Group (HRG)	Yes	an3 –Health Resource Group (HRG) replaced (DRG) in April 2000
	CONSULTANT EPISODE DETAILS		
1	Episode Number	Yes	n2
1	Last Episode in Spell Indicator		n1

1	Site Code (of treatment)	Yes	an5
1	Ward Type at Start of Episode	Yes	n7
1	Start Date (Consultant Episode)	Yes	ccyymmdd
1	End date (Consultant Episode)	Yes	ccyymmdd
1	End Date Status	Yes	n1
1	Specialty Function Code		n3
1	Consultant Specialty Function Code	Yes	n3
1	Local Sub Specialty (Wales)	Yes	an3
1	Consultant Code	Yes	an8
1	First Regular Day or Night Admission	Yes	n1
1	Neonatal Level of Care	Yes	n1
1	Psychiatric Patient Status	Yes	n1
	Diagnostic Codes		
	Mandatory ICD-10 diagnostic coding		
1	Primary (ICD)	Yes	an6
1	Subsidiary (if necessary) (ICD)	Yes	an6
1	1st Secondary (ICD)	Yes	an6
1	2nd Secondary (ICD)	Yes	an6
1	3rd Secondary (ICD)	Yes	an6
1	4th Secondary (ICD)	Yes	an6
1	5th Secondary (ICD)		an6
1	6th Secondary (ICD)		an6
1	7th Secondary (ICD)		an6
1	8th Secondary (ICD)		an6
1	9th Secondary (ICD)		an6
1	10th Secondary (ICD)		an6
1	11th Secondary (ICD)		an6
1	12th Secondary (ICD)		an6
1	Histological Diagnosis	Yes	an6

1	Source of Histological Diagnosis	Yes	n1
	Patient Procedure Codes		
1	Operation Status (per episode)		n1
	Mandatory OPCS procedure coding (up to 12 Operative Procedures per episode)		
1	Primary Procedure (OPCS)	Yes	an4
1	Procedure Date	Yes	ccyymmdd
1	Procedure Date Status	Yes	n1
1	2nd Procedure (OPCS) - 12th Procedure (OPCS) items as for Primary Procedure (OPCS)	Yes (up to 4th procedure for PEDW)	an4
1	Record Type	Yes	n2
	PREGNANCY & DELIVERY DETAILS		
1	General Medical Practitioner (code of GMP responsible for Antenatal care)	Yes	an8
1	First Antenatal Assessment Date	Yes	ccyymmdd
1	First Antenatal Assessment Date Status	Yes	n1
1	Pregnancy : Total Previous Pregnancies	Yes	n2
1	Delivery Place Type (actual)	Yes	n1
1	Delivery Date		ccyymmdd
1	Delivery Place Type (intended)	Yes	n1
1	Delivery Place Change Reason	Yes	n1
1	Gestation Length	Yes	n2
1	Labour / Delivery Onset Method	Yes	n1
1	Delivery Method	Yes	n1
1	Status of Person Conducting Delivery	Yes	n1
1	Anaesthetic given during labour/delivery	Yes	n1

1	Anaesthetic given post labour/delivery	Yes	n1
1	Number of Babies	Yes	n1
	Birth details (up to 6 births from one pregnancy)		
	1st Baby		
1	Sex	Yes	n1
1	Birth Order	Yes	n1
1	Live or Still Birth	Yes	n1
1	Birth Weight	Yes	n4
1	Resuscitation Method	Yes	n1
1	Birth Date (baby)	Yes	ccyymmdd
1	Birth Date (mother)		ccyymmdd
1	Birth Date Status (mother)		n1
	2nd Baby, 3rd Baby, 4th Baby, 5th Baby and 6th Baby : Items as 1st Baby		
	Waiting List Details		
1	Waiting List Date	Yes	ccyymmdd
1	Waiting List Date Status	Yes	n1

EAL MDS

Layout of the Elective Admission List Minimum Data Set:-

Rating 1=mandatory 2=optional		Format/length	End of Period Census	Event During Period (opt. Flow)
	CONTRACT DETAILS			
1	Organisation Code (code of Provider)	an5	*	*
1	Code of Commissioner	an5	*	*
1	Commissioning Serial Number	an6	*	*
2	Health Care Contract Line Number	an10	*	*
1	Commissioners Reference Number	an17	*	*
	PATIENT DETAILS			
1	NHS Number	n10	*	*
1	NHS Number Status Indicator	n2 - from April 1999	*	*
1	Patient's name	an70 or structured name with 2 an35 elements	*	*
1	Name Format Code	n1	*	*
1	Patient's Usual Address	an175 (5 lines each an35)	*	*
1	Postcode of Usual Address	an8	*	*
1	Local Health Board of Residence	an3	*	*
1	Sex	n1	*	*
2	Carer Support Indicator	an2	*	*
1	Birth Date	ccyymmdd	*	*
1	Birth Date Status	n1	*	*
1	General Medical Practitioner	an8	*	*

	(Code of Registered GMP)			
2	Code of GP Practice (Registered GMP)	an6	*	*
1	Local Patient Identifier	an10	*	*
	REFERRAL DETAILS			
1	Referrer Code	an8	*	*
1	Referring Organisation Code	an6	*	*
	ELECTIVE ADMISSION LIST DETAILS			
1	Elective Admission List Entry Number	an12	*	*
1	Elective Admission List Record Type	an2		*
1	Administrative Category	n2	*	*
1	Elective Admission Type	n2	*	*
1	Date of Patient Referral	ccyymmdd	*	*
1	Patient Referral Date Status	n1	*	*
1	Decision to Admit Date	ccyymmdd	*	*
1	Decision to Admit Date Status	n1	*	*
1	Clinical Referral Date	ccyymmdd	*	*
1	Clinical Referral Date Status	n1	*	*
1	~~Guaranteed Admission Date~~ Waiting List Date	ccyymmdd	*	*
1	~~Guaranteed Admission Date Status~~ Waiting List Date Status	n1	*	*
1	Intended Procedure Status	n1	*	*
1	Intended Procedure (OPCS)	an4	*	*
1	Intended Procedure 2 (OPCS)	an4	*	*
1	Intended Procedure 3 (OPCS)	an4	*	*
1	Intended Management	n1	*	*
2	Intended Site Code (of	an5	*	*

	treatment)			
1	Priority Type	n1	*	*
1	Elective Admission List Status	an2	*	
1	Specialty Function Code (main specialty of consultant or list specialty)	n3	*	*
1	Consultant Specialty Function Code (treatment specialty)	n3	*	*
2	Local Sub-Specialty	an3	*	*
1	Consultant Code	an8	*	*
1	Date of Elective Admission List Census	ccyymmdd	*	
1	Last DNA or Patient Cancelled Date	ccyymmdd	*	*
1	Last DNA or Patient Cancelled Date Status	n1	*	*
2	Waiting List Entry Last Reviewed Date	ccyymmdd	*	*
2	Waiting List Entry Last Reviewed Date Status	n1	*	*
	CONTRACT CHANGE DETAILS			
2	Service Arrangement Change Type	an2	*	*
2	Service Arrangement Change Date	ccyymmdd	*	*
2	Service Arrangement Change Date Status	n1	*	*
	SUSPENSION DETAILS			
1	Count of Days Suspended	n4	*	
1	Suspension Start Date	ccyymmdd		*
1	Suspension Start Date Status	n1		*
1	Suspension End Date	ccyymmdd		*
1	Suspension End Date Status	n1		*
	OFFER OF ADMISSION			

	DETAILS			
1	Agreed Admission Date	ccyymmdd	*	*
1	Agreed Admission Date Status	n1	*	*
2	Agreed Admission Outcome	n1	*	*
	HEALTHCARE RESOURCE GROUP DETAILS			
2	Healthcare Resource Group Code	an3		
	REMOVAL DETAILS			
1	Elective Admission List Removal Date	ccyymmdd		*
1	Elective Admission List Removal Date Status	n1		*
1	Elective Admission List Removal Reason	n1		*

Additional Information:

Please address enquiries about this DSCN to: -

Data Standards and Information Quality Team
Health Solutions Wales
14th Floor - Brunel House
2 Fitzalan Road
Cardiff
CF24 0HA

Tel: 029 20502539
Fax: 029 20502504

E-mail: Datastandards@hsw.wales.nhs.uk

{Office use only: RCN (14)05**}**