

Data Provision Notice

Additional Learning Needs (ALN) Key Performance Indicators

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DOCUMENT MANAGEMENT

Version History

Version	Date	Summary of Changes
0.1	11/05/2026	DPN created.
0.2	26/05/2026	Amendments made following Editorial Group review.
0.3	09/07/2026	Amendments made following Data Quality review.
1.0	20/07/2026	Finalised following WISB approval.

Reviewers

This document must be reviewed by the following people/groups:

Reviewer Title	Responsibility	Date	Version
Designated Education Clinical Lead Officer (DECLLO)	Cardiff and Vale University Health Board and Cwm Taf Morgannwg University Health Board	11/05/2026	0.1
Designated Education Clinical Lead Officer (DECLLO)	Betsi Cadwaladr University Health Board	13/05/2026	0.1
Editorial Group	Digital Health and Care Wales	18/05/2026	0.1
Data Quality	Digital Health and Care Wales	01/07/2026	0.2

Approved by

This document must be approved by the following people/groups:

Name	Date	Version
Welsh Information Development Group (WIDG)	04/06/2026	0.2
Welsh Information Standards Board (WISB)	16/07/2026	0.3

BUSINESS JUSTIFICATION

PURPOSE OF COLLECTION

The Additional Learning Needs and Education Tribunal (Wales) Act 2018 places statutory duties on NHS Wales to support children and young people with additional learning needs. The Act aims to improve outcomes and experiences by promoting early identification of need, timely access to support, and effective collaboration between health and education services.

Under the Act, NHS Wales must respond promptly to statutory requests and referrals from local authorities and education partners, including providing information or other help (section 65), considering whether NHS treatment or services may benefit a child or young person (section 20), and determining whether provision should be delivered in Welsh where appropriate.

National key performance indicator (KPI) data is required to provide assurance that Health Boards are meeting these duties. Standardised national data supports transparency, comparability across Wales, and robust reporting to Welsh Government and external assurance bodies.

Health Boards vary in relation to current data capture arrangements, system maturity and reporting capability. A small number of Health Boards have locally developed digital solutions, such as Power Apps and dashboards, that support ALN data capture. However, many continue to rely on manual, spreadsheet-based processes, email inboxes or service-level recording, often with limited capacity and resilience.

Several Health Boards reported that they do not currently have a single, unified system for capturing or collating ALN activity at Health Board level, and that reporting frequently relies on manual collation by individual staff, creating additional burden and potential single points of failure.

Currently, data is collected using varied local systems and processes, which limits national comparability. This data collection seeks to standardise reporting across Wales while allowing Health Boards to continue using existing local systems during an interim period.

BENEFITS OF COLLECTION

This data collection will provide national assurance that Health Boards are meeting their statutory duties under the ALNET Act. Consistent reporting improves transparency and comparability across Wales, strengthens

accountability, and ensures robust data is available to support oversight, compliance monitoring, and legal or assurance requirements.

PERSONS CONSULTED

An Impact Assessment was undertaken with stakeholders in scope of this collection. This included:

- Heads of Information within the HBs in Wales
- Designated Education Clinical Lead Officers (DECLO) within the HBs in Wales
- Therapies Service Leads within the HBs in Wales
- Associate Directors for Children Services within the HBs in Wales

REQUIREMENTS

SCOPE OF COLLECTION

This data collection captures aggregated Health Board level information on NHS Wales compliance with key statutory duties under the ALNET Act. It focuses on Section 65 requests and Section 20 referrals, including the timeliness of responses against statutory timescales and associated compliance measures.

The collection applies to statutory ALN activity for children and young across relevant NHS services up to their 25th birthday.

FORM AND MANNER OF COLLECTION

The following HBs are required to submit this data collection:

- Aneurin Bevan University Health Board (UHB)
- Betsi Cadwaladr University Health Board (UHB)
- Cardiff and Vale University Health Board (UHB)
- Cwm Taf Morgannwg University Health Board (UHB)
- Hywel Dda University Health Board (UHB)
- Powys Teaching Health Board (THB)
- Swansea Bay University Health Board (UHB)

Data will be submitted to NHS Wales Performance and Improvement (P&I), via an Excel spreadsheet. It must be submitted via email to NHSPI_Data.Analytics@wales.nhs.uk.

Any queries can also be directed to NHSPI_Data.Analytics@wales.nhs.uk.

Details of the data items collected, and their definitions can be found in the form provided in the [Form Specification](#) section.

PERIOD OF COLLECTION

A pilot phase will begin on 1st September 2026, with the intention to begin formal reporting from 1st April 2027.

The submission date will be the 20th working day of the month. The date of the first data submission will be 28th September 2026, including data from August.

The form issued by the information requester will contain a list of submission dates for the year.

The frequency of the data submission is monthly.

DATA QUALITY

To support users and improve the quality of submitted data, the following measures are in place:

1. Form

The data collection form includes clear definitions and guidance wherever possible to support consistent interpretation and accurate data entry. In the longer term, the introduction of a patient or record level dataset, developed through ongoing reviews, will further enhance data quality.

2. Reviews

The Data Quality team will conduct regular reviews of DPNs and produce SBAR (Situation, Background, Assessment, Recommendation) reports. These reviews will assess whether Health Boards are able to collect patient or record level data. Understanding how close each Health Board is to achieving this will support the transition to a more detailed and reliable patient or record level dataset.

ROLES AND RESPONSIBILITIES

The main roles and responsibilities within this process are as follows.

Sponsor:

- Overseeing the collection
- Actively participating in the review process
- Ensuring that any issues are escalated to DHCW in a timely manner and alerting DHCW if a review is required ahead of the scheduled review noted in the DPN.

Data Submitters:

- Providing data as required in a timely manner

- Actively participating in the review process by providing input as required.

DHCW Data Standards team:

- Managing the development of the data collection engaging with relevant stakeholders and supporting the Sponsor.

DHCW Data Quality team:

- Completing Data Provision Notice (DPN) reviews in a timely manner.
- Assist with the development of the data collection proposal, providing an additional quality perspective.

FORM SPECIFICATION

The form is available to access and download via the Data Standards website [Data Provision Notices - Digital Health and Care Wales](#).

The form has also been attached below for reference:

[20260716-DPN 2026 03-Additional Learning Needs \(ALN\) KPIs Reporting Template-v1.0-LOCKED VERSION.xlsx](#)