



Appendices

Appendix 1 - Board and Committee Membership and attendance

1 April 2025 to 31 March 2026

Name	Position	Area of expertise/Representation Role	Board/Committee membership	Meeting attendance	Champion roles
Simon Jones*	Chair	• Board cohesion and oversight • Partnership working across the system	• Board • RATS Committee (Chair)	• 3/7 • 2/4	• N/A
Ruth Glazzard	Vice-Chair/Interim Chair from September 2025	• Stakeholder engagement strategy with focus on patient and citizen experience • Champion primary, community and mental health digital services • National strategic primary care programme • Advice and advocacy to the decarbonisation and quality and regulatory agendas	• Board • RATS Committee (Vice Chair) • Audit and Assurance Committee (removed from Committee when appointed interim Chair) • Programmes Delivery Committee	• 6/7 • 3/4 • 3/5 • 6/7	• Mental health • Children and Young People • Older Persons
Rowan Gardner	Independent Member	• Research and Innovation strategy • Population health and Value-Based healthcare agenda • Cyber Security	• Board • RATS Committee • Digital Governance and Safety Committee (Chair)	• 7/7 • 4/4 • 3/4	• Infection prevention and control • Research • Armed forces and veterans
David Selway	Independent Member	• National Data Resource programme • Stakeholder engagement strategy with focus on patient and citizen experience • DHCW product approach	• Board • RATS Committee • Digital Governance and Safety Committee (Vice Chair) • Programmes Delivery Committee (Chair)	• 7/7 • 4/4 • 3/4 • 7/7	• Putting Things Right

Name	Position	Area of expertise/Representation Role	Board/Committee membership	Meeting attendance	Champion roles
Marian Wyn Jones	Independent Member	• DHCW Communications function review • DHCW Communications and public relations approach	• Board • RATS Committee • Audit and Assurance Committee (Chair) • Programmes Delivery Committee	• 6/7 • 4/4 • 5/5 • 5/7	• Raising concerns (staff) • Welsh Language
Alistair Klaas Neill	Independent Member		• Board • RATS Committee • Audit and Assurance Committee • Digital Governance and Safety Committee	• 7/7 • 4/4 • 5/5 • 4/4	• Armed forces and veterans
Marilyn Bryan Jones	Independent Member		• Board • RATS Committee • Audit and Assurance Committee • Digital Governance and Safety Committee	• 7/7 • 4/4 • 5/5 • 3/4	• Equality
Helen Thomas	Chief Executive	• N/A	• Board	• 7/7	• N/A
Claire Osmundsen-Little*	Deputy Chief Executive/ Executive Director of Finance	• N/A	• Board • Audit & Assurance Committee	• 6/7 • 5/5	• Fire Safety • Infection Prevention and Control
Rhidian Hurle	Executive Medical Director	• N/A	• Board • Digital Governance and Safety Committee	• 7/7 • 4/4	• Caldicott • Mental Health • Children and Young People • Putting Things Right • Older Persons • Research

Name	Position	Area of expertise/Representation Role	Board/Committee membership	Meeting attendance	Champion roles
Chris Darling	Director of Corporate Affairs Board Secretary	• N/A	• Board • Audit & Assurance Committee	• 7/7 • 5/5	• Raising Concerns (Staff)
Ifan Evans	Executive Director of Strategy	• N/A	• Board • Programmes Delivery Committee	• 7/7 • 7/7	• Emergency Planning • Welsh Language
Sam Morgan	Director of People and Organisational Development	• N/A	• Board	• 6/7	
Sam Hall	Director of Primary, Community and Mental Health Digital Services	• N/A	• Board • Programmes Delivery Committee	• 6/7 • 6/7	• N/A
Sam Lloyd	Executive Director of Operations	• N/A	• Board	• 7/7	• N/A

(*) Denotes a member who left or joined part way through the year, attendance reflects the number of Board and Committee meetings before the exit or after the start date. Simon Jones left 30 September 2025.

Appendix 2 – Lead Officers

Committee	Officer
Audit and Assurance Committee	Executive Director of Finance
Remuneration and Terms of Service	Chief Executive Officer supported by the Director of People and OD
Digital Governance and Safety Committee	Executive Medical Director
Programmes Delivery Committee	Executive Director of Strategy / Director of Primary, Community & Mental Health Digital Services

Appendix 3 - Schedule of Board, Committee and Advisory Group Meetings

2025/26

Board/Committee	April	May	June	July	August	September	October	November	December	January	February	March
DHCW SHA Board		29-May-25	EO – 26 June 25	31-Jul-25		29-Sep-25		27-Nov-25			02-Feb-26	26-Mar-26
Audit and Assurance Committee	08-Apr-25		26 June 26 - Draft Accounts	08-Jul-25			07-Oct-25			20-Jan-26		
Remuneration and Terms of Service			05-June-25	17-Jul-25				20-Nov-25				05-Mar-25
Digital Governance and Safety Committee		22-May-25			21-Aug-25			20-Nov-25				05-Mar-26
Programmes Delivery Committee		01-May-25		EO 10- Jul-25	07-Aug-25	EO 09-Sept-25		06-Nov-25			05-Feb-26	EO 16 Mar 26
Local Partnership Forum			05-Jun-25			04-Sep-25			04-Dec-25			02-Mar-26

Appendix 4 – Ministerial Directions

Name	Date Issued	Applicable/ Not Applicable	Date of Adoption if relevant	Action to demonstrate implementation/response
WHC/2025/001 NHS Wales Sustainability Conference and Awards	05/03/2025			DHCW submitted an award
WHC/2025/002 Timelines and Responsibilities for the implementation of Early Warning Scores (EWS) to identify Acute Deterioration	27/02/2025	Not Applicable		
WHC/2025/004 NHS Wales National Clinical Audit and Outcome Review Plan Annual Rolling Programme	14/04/2025	Applicable		Table describing what DHCW's data controllership is was produced and reviewed by Executives.
WHC/2025/005 Climate Emergency Spread & Scale Leadership Day & Adaptation	07/03/2025	Applicable		Approach to the organisation's sustainability goals reviewed at Management Board.
WHC/2025/006 Recording of Mental Health Outcome Measures	06/05/2025	Not Applicable		
WHC/2025/007 Amendments following interim review to the Model Standing Order for Local Health Boards, NHS Trusts and SHA in Wales	07/03/2025	Applicable		Taken forward.
WHC/2025/008 Part 4 of the Public Health Wales Act 2017: Introduction of a National Mandatory Licensing Scheme for Special Procedures in Wales.	25/06/2025	Not Applicable		
WHC/2025/010 Arrangements for the prescribing of antiviral and neutralising monoclonal antibody treatments for COVID-19	11/04/2025	Not Applicable		

Name	Date Issued	Applicable/ Not Applicable	Date of Adoption if relevant	Action to demonstrate implementation/response
WHC/2025/011 Introduction of the NHS Wales Digital Health Identify Standard for Primary Care (NHS login)	11/04/2025	Applicable		WIVS process launched late April and announced by Minister early May, currently running at circa 150 new patients who are verifying identity through WIVS weekly, against the WHC identification standard.
WHC/2025/012 Interim Amendments to the Model Standing Financial Instructions Chapter 11 for Local Health Boards and NHS Trusts in Wales, and Chapter 12 for Health Education and Improvement Wales (HEIW) and Digital Health and Care Wales (DHCW)	29/05/2025	Applicable		The actions were taken forward by Executive Director of Finance and the Finance Directorate.
WHC/2025/013 2025/26 NHS Wales Financial Monitoring Return Guidance	24/04/2025	Applicable		The actions were taken forward by Executive Director of Finance and the Finance Directorate.
WHC/2025/016 Update on NHS Wales vaccination programme against respiratory syncytial virus (RSV)	06/05/2025	Not Applicable		
WHC/2025/017 Tranexamic Acid use: Recommendation 7a of the Infected Blood Inquiry (IBI)	06/05/2025	Not Applicable		
WHC/2025/018 Tirzepatide (Monjour®) for the management of obesity and overweight	09/05/2025	Not Applicable		

Name	Date Issued	Applicable/ Not Applicable	Date of Adoption if relevant	Action to demonstrate implementation/response
WHC/2025/019 Changes to the routine childhood vaccination schedule and to the selective hepatitis B vaccination programme from 01 July 2025	12/05/2025	Not Applicable		
WHC/2025/020 The National Influenza Immunisation Programme 2025-26	05/06/2025	Applicable		The WHC was reviewed by the relevant team and the guidelines were accepted.
WHC/2025/021 Introduction of routine vaccination programmes for the prevention of mpox and gonorrhoea	02/06/2025	Applicable		The WHC was reviewed by the Executives and taken forward by the Director of Primary, Community and Mental Health.
WHC/2025/022 The National COVID-19 Vaccination Programme Autumn 2025	25/06/2025	Applicable		The WHC was reviewed by the Executives and taken forward by the Director of Primary, Community and Mental Health.
WHC/2025/023 PPE stockpile volumes in Wales	13/06/2025	Not Applicable		
WHC/2025/025 Overseas Visitors' Eligibility to Receive Free Primary Care	10/07/2025	Not Applicable		
WHC/2025/026 The safe and responsible adoption of ambient voice technologies ('AI Scribes') in clinical and practice settings	04/08/2025	Applicable		Actions broken down and tracked. Updates to be provided.
WHC/2025/026 Changes to supply of Gluten Free Foods in Wales; All-Wales Gluten Free Subsidy Card Scheme	16/07/2025	Not Applicable		
WHC/2025/028 Expansion of the shingles immunisation programme for severely immunosuppressed individuals aged 18-49	09/07/2025	Not Applicable		Nothing for DHCW but expect this to be requested in WIS from next year.

Name	Date Issued	Applicable/ Not Applicable	Date of Adoption if relevant	Action to demonstrate implementation/response
WHC/2025/029: Introduction of Nirsevimab passive immunisation against Respiratory Syncytial Virus (RSV) in at risk infants for upcoming 2025/26 RSV Season	14/07/2025	Not Applicable		
WHC/2025/031 3Ps Waiting Well single point of contact (SPOC) activity and outcomes data reporting.	26/09/2025	Applicable		All actions that need to be undertaken by DHCW were actioned.
WHC/2025/034 Implementation of the Planned Care Referrals DSCN (DSCN 2024/11	25/09/2025	Applicable		Actions from WHC tracked and monitored – update awaited.
WHC/2025/037 Infected Blood Inquiry: Implementation of Recommendation 7e: Implementing SHOT reports	25/09/2025	Not Applicable		
WHC/2025/038 All-Wales NHS Accessible Communication and Information Standards	22/09/2025	Applicable		Actions taken forward.
WHC/2025/039 AMR & HCAI IMPROVEMENT GOALS FOR 2025-2027	27/10/2025	Not Applicable		
WHC/2025/041 Directions to apply the Code of Practice on Quality Assurance and Performance Management, Escalating Concerns, and Closure of Regulated Care and Support Services - February 2026	05/02/2026	Not Applicable		
WHC/2025/043 New clinical pathway for treating and managing obesity	23/10/2025	Not Applicable		
WHC/2025/045 Revisions to the Standing Orders for the NHS Wales Joint Commissioning Committee	28/10/2025	Not Applicable		

Name	Date Issued	Applicable/ Not Applicable	Date of Adoption if relevant	Action to demonstrate implementation/response
WHC/2025/046 The introduction of a routine NHS varicella (chickenpox) vaccination programme for young children in Wales from 1 January 2026	31/10/2025	Applicable		The WHC was cascaded to the relevant team.
WHC/2025/049 Patient Travel Policy	15/12/2025	Not Applicable		
WHC/2025/051 Safety netting discharge leaflets for adults and children	08/12/2025	Not Applicable		
WHC/2025/052 COVID-19 spring vaccination programme 2026	15/01/2026	Applicable		DHCW not listed on address list despite being essential for delivery.
WHC/2025/053 Expansion of RSV vaccine eligibility to adults aged 80+ and residents in a care home for older adults	02/02/2026	Applicable		No items requiring escalation. The team would review the material and progress any associated actions as required.
WHC/2025/054 A change of vaccine product for the routine adult pneumococcal vaccination programme, and those with certain clinical risk conditions.	17/12/2025	Not Applicable		
WHC/2025/055 2026/27 Health Board Allocation	23/12/2025	Not Applicable		
WHC/2026/001 Timelines and responsibilities for implementing the patient and family-initiated escalation approach, Call4Concern	08/01/2026	Not Applicable		
WHC/2026/002 MODS Phase 2 Planned Care Activity DSCN	03/03/2026	Not Applicable		

Name	Date Issued	Applicable/ Not Applicable	Date of Adoption if relevant	Action to demonstrate implementation/response
WHC/2026/004 Refreshed Intellectual Property (IP) guidance and policies for NHS Wales organisations	26/03/2026	Not Applicable		
WHC/2026/006 Listening to People: The amended NHS Wales complaints, incidents and redress process	30/03/2026	Applicable		Taken forward by Corporate Governance.