



DHCW SHA Board Meeting – PRIVATE minutes

Minutes of the private meeting of Digital Health and Care Wales (DHCW)
Special Health Authority Board (SHA) held on Thursday 30 November 2023
via Zoom.

 09:15 to 09:45

 30 November 2023

Members Present	Initial	Title	Organisation
Simon Jones	SJ	Chair of the Board	DHCW
Ruth Glazzard	RG	Vice Chair of the Board	DHCW
Marilyn Bryan Jones	MBJ	Independent Member	DHCW
Ifan Evans	IE	Executive Director of Strategy	DHCW
Andrew Fletcher	AF	Associate Board Member – Trade Union	DHCW
Rowan Gardner	RoG	Independent Member	DHCW
Rhidian Hurle	RH	Executive Medical Director	DHCW
Alistair Klaas Neill	AKN	Independent Member	DHCW
Sam Lloyd	SL	Executive Director of Operations	DHCW
Claire Osmundsen-Little	COL	Deputy Chief Executive Officer / Executive Director of Finance	DHCW
David Selway	DS	Independent Member	DHCW
Helen Thomas	HT	Chief Executive Officer	DHCW
Marian Wyn Jones	MWJ	Independent Member	DHCW

In Attendance	Initial	Title	Organisation
Chris Darling	CD	Board Secretary	DHCW
Sam Hall	SH	Director of Primary, Community & Mental Health Digital Services	DHCW

Carys Richards	CR	Corporate Governance Support Manager (Secretariat)	DHCW
Michelle Sell	MS	Director of Planning & Performance / Chief Commercial Officer	DHCW
Sarah-Jane Taylor	SJT	Director of People and Organisational Development	DHCW
Laura Tolley	LT	Head of Corporate Governance	DHCW

Apologies	Title	Organisation
N/A		

Acronyms			
DHCW	Digital Health and Care Wales	SHA	Special Health Authority
NDR	National Data Resource		

Item No	Item Detail	Outcome	Action
PART 1 - PRELIMINARY MATTERS			
1.1	<p>Welcome and Apologies</p> <p>The Chair welcomed everyone to the DHCW SHA Board private meeting, noting that due to sickness Marian Wyn Jones (MWJ) was in attendance but Alistair Klaas Neill (AKN) as vice Chair for the Audit & Assurance Committee would be delivering any updates on her behalf and fielding any questions relating to the Audit & Assurance Committee.</p>	Noted	None to note
1.2	<p>Apologies for Absence</p> <p>There were no apologies to note.</p>	Noted	None to note
1.3	<p>Declarations of Interest</p> <p>There were no declarations of interest.</p>	Noted	None to note
PART 2 - CONSENT AGENDA			
2.1	<p>Unconfirmed Private Minutes of 28 September 2023 Board Meeting</p> <p>The Board resolved to:</p>	Approved	None to note

	APPROVE the minutes of the Private Board meeting held on 28 September 2023.		
2.2	<p>Action Log</p> <p>There were no open private actions to discuss.</p>	N/A	None to note
MAIN AGENDA			
PART 3 – STRATEGIC ITEMS			
3.1	<p>Strategic Procurement Report</p> <p>Ifan Evans, Executive Director of Strategy (IE) invited Michelle Sell, Director of Planning & Performance / Chief Commercial Officer (MS) to present the Strategic Procurement Report.</p> <p>MS noted the report was for approval of a SIEM Contract Award.</p> <p>The Chair noted that he will note the approval in terms of a way forward in the Public Committee.</p> <p>The Board resolved to:</p> <p>APPROVE the Strategic Procurement Report.</p>	Approved	None to note
PART 4 – CLOSING MATTERS			
4.1	<p>Any Other Urgent Business</p> <p>There was no other urgent business to discuss.</p>	N/A	None to note
4.2	<p>Date and Time of Next Meeting</p> <p>TBC</p>	N/A	None to note